

MINUTES

White & Dykman Subcommittee Standing Commission on Constitution and Canons Video Conference June 25, 2013

Present: William Cathcart, Mark Duffy (Canonical Archivist), Joan Geiszler-Ludlum (Secretary), Dorsey Henderson, Steve Hutchinson, Sally Johnson, Diane Sammons (Chair), Brian Murray (Staff and Technical Assistance). Larry Hitt joined the meeting at 5:20 pm.

Chair Diane Sammons called the video conference to order at 4:07 pm and called on Dorsey Henderson to open the meeting with prayer.

The minutes of the meeting of June 11-13, 2012 were reviewed and corrected. Cathcart moved approval of the minutes, Hutchinson seconded and the minutes were approved as corrected.

The Chair turned to item 4 of the agenda, Funding Delay. She reviewed the efforts to locate funding for the Subcommittee's work to continue. The resolution requesting funding from General Convention was denied in the budget review process so other sources of funding were identified. SCCC has given approval for our continued work as a subcommittee but funds for face to face meetings are very limited. Bill and Joan drafted and submitted an application for a Constable Grant but funding was not granted. Steve Hutchinson noted that Constable Grant criteria focus on Christian Education areas and the committee as well as Executive Council stayed close to those criteria, funding about a quarter to a third of the requests received. SCCC requested additional funding from Executive Council's Finances for Mission for the subcommittee in February, also not granted. Episcopal Chancellors Network has allocated some funds to support a face to face meeting. The Archives did not receive funding for its White & Dykman work related to the digital archives and will instead move toward a collaborative archive of which W&D will be a part when additional funding is available. Steve noted that although the adopted budget is a triennium budget, Executive Council amends it annually to account for new revenues and expenses, such as the additional rental revenue due to a new tenant at The Episcopal Church Center. SCCC and the subcommittee need to keep track of opportunities to apply for 2014 funds. The key is to look in unconventional places and keep our funding need in front of the decision makers. One opportunity is the Budget Visioning process now underway through FFM and Executive Council. In the meanwhile, the subcommittee will continue to operate under the AdobeConnect license for SCCC, with conference calls every two months and monthly subgroup conferences, and look for an opportunity to meet face to face in the first half of 2014, perhaps in conjunction with the Western Chancellors Conference.

The members turned their attention to the subgroups:

Documents/Archives (Larry, Mark, Joan): Reference p. 7 of the June 11-13, 2012 minutes. Mark agreed that Archives is the best location for a permanent and accessible collection. What is needed is clarification of what the end product will look like. The present task appears to be to develop a budget and identify interim solutions. Mark is checking for the Title IV Task Force I & II minutes within the Archives.

Commentary '94 & '97 (Sally, Steve, Eric): Reference pp. 3-4, June 11-13, 2012 minutes. Steve suggested organizing the work by stages, moving visually as a process which may make the result more user friendly, developing an outline organized by process topics. This may be useful in seeing choices for inclusion or exclusion as the document develops. Sally agreed to gather and outline the 1994 and 1997 revisions and Steve will outline the 2000-09 process. Sally noted she would be gone much of the summer until Labor Day.

Case Law (Bill, Diane, Dorsey, Mark, Larry): Mark has posted a summary of known cases. The subgroup will convene to develop a plan to gather documents.

Process for Future Annotations (Diane, Joan, Bill, Tom, Mark): The subgroup will convene to develop a proposal. Diane added Mark to this subgroup.

Next meetings: The schedule for the next meetings is the third Tuesday every other month at 4:00 pm Eastern Time. The next few dates are September 17, November 19 and January 21.