



## THE EPISCOPAL CHURCH THE GENERAL CONVENTION

The following resolutions are provided for information, in order to make actions of Executive Council known as quickly as possible. The resolutions were passed by the Executive Council at its June, 2017 meeting in San Juan, Puerto Rico, and have been tentatively certified by the Executive Officer of the General Convention. However, until Executive Council approves the minutes of the June meeting, the resolutions' texts are subject to change.

If you have any questions, or if you intend to make use of these resolutions before Executive Council approves its minutes in October, 2017, please contact the Office of the General Convention at [gcsecretary@episcopalchurch.org](mailto:gcsecretary@episcopalchurch.org).



## THE EPISCOPAL CHURCH

THE DOMESTIC AND FOREIGN MISSIONARY SOCIETY  
OF THE PROTESTANT EPISCOPAL CHURCH IN THE UNITED STATES OF AMERICA  
FOUNDED 1821 ■ INCORPORATED 1846

June 13, 2017

AN 025      Implementing GC 2015 Resolution C005 on Gun Violence

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Executive Council, meeting in San Juan, Puerto Rico from June 9-11, 2017, hereby adopts the Sandy Hook Principles developed by the bipartisan United States Conference of Mayors as an expression of this Church's commitment to stemming gun violence in America for the purpose of advocating these Principles to corporations that manufacture and sell guns, especially to companies in the Church's investment portfolio.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America



**Resolution Number:** 2015-C005  
**Title:** Implement Laws to Decrease Gun Violence  
**Legislative Action Taken:** Concurred as Amended  
**Final Text:**

Resolved, That the 78th General Convention on the 50th anniversary of the murder of seminarian Jonathan Daniels, urge all legislators at federal, state and local levels to help decrease gun violence by implementing laws that;

1. Require permits to carry concealed weapons and criminal background checks for every gun purchase, including those made at gun shows; and
2. Except for the use of military and law enforcement agencies, ban the sale, transfer, importation and manufacture of military-style assault weapons and high-capacity magazines; and
3. Ban the importation and manufacture of Full-Auto Conversion kits that convert guns into automatic weapons; and
4. Tighten laws against gun trafficking, and increase penalties for those who engage in "straw purchases" of firearms for ineligible persons; and
5. Prohibit persons from purchasing guns without evidence of gun safety training; and
6. Recognize the impact of existing inheritance laws on the transfer of gun ownership; and
7. Promote funding for research into the prevention and causes of gun violence.

**Citation:** General Convention, *Journal of the General Convention of...The Episcopal Church, Salt Lake City, 2015* (New York: General Convention, 2015), p. 328.

# **SANDY HOOK PRINCIPLES**

## **THE CONTEXT**

In solemn remembrance of the 20 children and 6 adults whose lives were taken during the tragic shooting massacre of December 14, 2012, at Sandy Hook Elementary School, and in remembrance of too many others who have lost their lives to gun violence before and since, the Sandy Hook Principles are hereby established as one idea that can help make America safer. These Principles are a call to action for corporations to heed the basic core values of American citizens in promoting the health, safety and well-being of our communities.

## **THE PREAMBLE**

The objective of the Sandy Hook Principles is to influence the corporate behavior of gun and ammunition manufacturers, distributors and retailers by establishing a baseline standard for responsible conduct. Accordingly, the Principles demand progressive actions on the part of these companies towards eliminating the substantial and unjustified risk to human health and life associated with inadequately regulated firearm use. The Principles address five specific categories of reform in terms of procedures, coordination, management, safety and technology. The Principles apply to gun and ammunition manufacturers, distributors and retailers, with an exception for the production and sale of guns or ammunition to local, state and federal law enforcement agencies and all U.S. military forces for use in conducting their official duties. Once a company is notified that its operations are subject to the Sandy Hook Principles, that company must endorse and adhere to the Principles within the time determined by the appropriate authority, or economic divestment actions will commence against that company.

## **THE PRINCIPLES**

As a company which endorses the Sandy Hook Principles we will respect the law, and as a responsible corporate member of society we will apply these Principles with integrity consistent with the legitimate role of business. We will develop and implement company policies, procedures, training and internal reporting structures to ensure commitment to these Principles throughout our organization. We believe the application of these twenty Principles will improve the health, safety and well-being of communities across America.

Accordingly, we will:

1. Support and promote restrictions on firearm and ammunition sales, transfers and possession to keep guns out of the hands of children (unless authorized), persons with mental illness or mental health challenges (unless authorized), criminals, domestic or international terrorists and anyone else prohibited from possessing them under federal law.
2. Develop and implement technology-enhanced safety measures for guns.
3. Ensure that each firearm manufactured, sold or transferred includes a firearm safety device approved by the Department of Justice and identified as appropriate for that firearm.
4. Support and promote the implementation of a federal universal background check system for every firearm sale or transfer.
5. Support and promote a requirement that all background check data be shared by all federal agencies.
6. Support and promote states and localities in automating their relevant records and incorporating those records into the federal database.
7. Conduct background checks on all gun and ammunition sales or transfers.

8. Develop an early-warning system to detect patterns for possible “straw purchasers” based on purchase quantities, purchase patterns, timing of purchases, types of purchases or other indicators that the purchaser may be acquiring a gun or ammunition on behalf of another person based on information from vendors, retailers, gun dealers or the internet.
9. Support and promote cooperation with law enforcement agencies where a significant number of guns involved in crimes have been sold or transferred by a particular vendor, retailer or gun dealer.
10. Support and promote information sharing related to the sale of used guns among gun dealers and gun manufacturers for law enforcement purposes.
11. Support and promote the creation of a federal gun trafficking statute to ensure strict punishment for individuals engaging in the trade of selling firearms to anyone prohibited from possessing them under federal law.
12. Stop the sale, production, design and conversion of military style assault weapons for use by civilians, including the distribution of any materials/information that may be used to assist in such conversion.
13. Support the funding, design and sharing of technology for the production of firearms that have only the latest user-identification technology. For example, technology that allows only the legitimate civilian owner to operate the firearm.
14. Support the funding, design and sharing of technology for the production of ammunition that allows for identification of the legitimate civilian owner of the ammunition.
15. Only manufacture firearms with at least four different locations of the firearm serial number, at least two of which must be in two separate internal locations of the firearm.
16. Request information from any purchaser of a firearm or ammunition as to whether they have taken a gun safety course and, if not, promote taking a course at the time of sale.
17. Request information from any purchaser of a firearm or ammunition as to whether there is a secure gun locker on the premises of the home or business prior to any sale and, if not, promote the purchase of such lockers or similar devices at the time of sale.
18. Partner with local communities in hosting semi-annual gun buy-back programs to retire weapons from general public circulation.
19. Partner with local communities in conducting regular gun/firearm safety classes for school-age children and adults in communities in which the company operates.
20. Stop the sponsorship, sanctioning or support for, or the sale or transfer of, any guns or ammunition to any gun show operator or gun dealer who does not ensure that background checks will be conducted for every sale or transfer of guns or ammunition at any gun show in which they are a sponsor or participant.

We will be transparent in our implementation of these principles and provide information which demonstrates publicly our commitment to them.

*The Sandy Hook Principles are modeled after the Global Sullivan Principles – a human rights and equal opportunity code of conduct for companies which was originally developed by the legendary Reverend Dr. Leon H. Sullivan of Philadelphia’s Opportunities Industrialization Centers (OIC) of America, in order to apply economic pressure to the apartheid regime in South Africa.*



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THE DOMESTIC AND FOREIGN MISSIONARY SOCIETY  
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June 13, 2017

## AN 026 APPROVE GRANTS - ADVISORY COUNCIL ON STEWARDSHIP OF CREATION

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council of the Episcopal Church, meeting in June 2017 approve the following grants approved by the Advisory Council on the Stewardship of Creation in May 2017:

	Program Descriptions	Diocese	Amounts
1	Diocese of Delaware to begin a four-phase program of evaluating all churches in the diocese's energy use and help with formation conversations around energy stewardship. Will be a model program for other dioceses.	Diocese of Delaware	\$ 2,225
2	St. Michael's and All Angels, Issaquah, to fund rain garden with a year-long theological educational program on water. Liturgical materials to be prepared for sharing with the wider church.	Diocese of Olympia	10,000
3	Emmanuel Church, Newport, to support hydroponic gardening with children; food to go to local pantry with important focus on developing meditation and worship materials to deepen reflection on God's creation.	Diocese of Rhode Island	10,000
4	St. John's Stamford, to fund a reforestation program with the Parish of the Good Shepherd in Grose Morne, Haiti and will include a video which will be used with the re-planting program and formation within the community.	Diocese of Connecticut	10,000
5	Community of St. Brigid at the Church of Good Shepherd, St. Louis. Farm church program with strong focus on formation around justice, creation care and food security in a committed faith community. Educational materials to be shared.	Diocese of Missouri	8,500



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6	Cultivate, The Episcopal Food Network, applied church wide through the Diocese of New York. Development of a website, congregational resources for gardening, and liturgical materials for broad distribution around the church.	Diocese of New York	10,000
7	Church of the Nativity, to support and develop low-carbon farming by building a network of interested stakeholders, hosting a farm summit. Program will include development of a white paper to cover theological and practical aspects of low-carbon farming to distributed throughout the church.	Diocese of North Carolina	10,000
8	Will help support initial work at Bellweather Farm consisting of formation materials and other educational resources which would be models for other communities seeking to institute similar programs.	Diocese of Ohio	10,000
9	Support for the Rock Point program to develop bee pollinators in the area of an existing solar farm. Includes a strong program to introduce people of faith and visitors to the concepts of creation care as well as a robust communication strategy which would be a model for other communities.	Diocese of Vermont	10,000
10	St. Columba Conference and Retreat Center. This collaborative program between the Center and Thistle & Bee will develop and expand a bee pollinator program and educate visiting groups about the theological and practical need for supporting bee pollination.	Diocese of West Tennessee	9,765
11	St. Luke's Episcopal Church, Jamestown. As part of a town-wide green event, the church will offer educational information and materials to the community about creation care as a theological effort and eco-justice advocacy as a faith-based initiative.	Diocese of Central New York	3,000
12	Kivalina Epiphany Church, Kivalina. Program to fund a pilgrimage from Kivalina to engage with Episcopalians in the Dioceses of Olympia, Seattle, Portland and California. Through presentations at churches, home-stays and small group conversations, will build awareness of climate justice. This will be the beginning developing relationships to foster a shared sense of mutuality and care for God's creation. Videos of presentations will be developed.	Diocese of Alaska	8,000



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13	Cathedral of Bogota, to build a partition wall and plant native plants to alleviate pollution in the area around the Cathedral. Project will also include an educational and formation program on greenhouse gas emission engaging the local community and the cathedral's congregation.	Diocese of Columbia	4,250
14	Grace Church, North Garden, for a two-day conference entitled Exploring Bioregional Spirituality in the Rivanna River Watershed. Papers and outcomes for learnings will be shared with the wider-church.	Diocese of Virginia	8,000
15	This program will help fund a conference on Eco-justice: Safeguarding Climate, Food and Water to engage the diocese and larger community in the intersection of these issues; will provide support for honorarium and logistics for the conference.	Diocese of California	3,500
16	Church Divinity School of the Pacific. Grant funds to develop an intensive immersion class on climate justice and form a regional network to connect the students who are participants in the program.	Diocese of California	6,670
Total:			\$123,910

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June 13, 2017

AN 027      IN SUPPORT OF CALL FOR PRAYER, FASTING AND ADVOCACY on 21<sup>st</sup>  
of EVERY MONTH

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

RE:

*Resolved*, That the Executive Council of the Episcopal Church meeting in San Juan, Puerto Rico June 9-11, 2017 expresses solidarity and support to Presiding Bishop Michael B. Curry and Presiding Bishop of the Evangelical Lutheran Church in America in their joint call to Prayer, Fasting and Advocacy beginning May 21<sup>st</sup> and to continue every 21<sup>st</sup> of each month for the duration of the 115<sup>th</sup> Congress of the United States; and be it further

*Resolved*, That the Executive Council commits its membership and calls on Episcopalians to join our leaders in opposing the deep cuts proposed now in Congress to federal programs that are vital to hungry and struggling people in poverty and commend all Episcopalians to join the Episcopal Public Policy Network at <http://advocacy.episcopalchurch.org>.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
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June 13, 2017

AN 028      HBCU TASK FORCE

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council establishes a committee of Executive Council from the task group formed January 11, 2015 to continue to support and understand the role of Historically Black Colleges and Universities and the important relationship with The Episcopal Church; and be it further

*Resolved*, That the Executive Council charges the committee to explore and make recommendations to Executive Council by General Convention 2021 the long-term needs of the HBCUs to ensure access to students of color for future generations; and be it further

*Resolved*, That the Executive Council authorizes a budget up to \$15,000 for this triennium for the work of the committee with composition to consist of the current membership of the task group and that the committee may consist of eight to ten members jointly appointed by the Presiding Officers and provide to Executive Council an annual report at the June meetings of Council; and be it further

*Resolved*, That the Executive Council expresses gratitude to the members of the task group for their contributions in forging an important relationship between TEC and the schools and requests a report of the accomplishments of the task group to date be prepared by the end of 2017.

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June 13, 2017

AN 029      OPIOIDS

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved:* That the Executive Council of the Episcopal Church meeting in San Juan, Puerto Rico June 9-11, 2017 urges strong action to combat the epidemic of prescription opioid drug abuse, heroin use, and overdose deaths in the United States; and be it further

*Resolved,* That the Executive Council acknowledges the role that prescription opioids play in leading to heroin addiction and the abuse of other synthetic opioids and calls on Episcopalians to advocate for a coordinated public health, law enforcement, and legislative response to eradicate opioid abuse and care for those affected by the disease of addiction; and be it further

*Resolved,* That the Executive Council calls for the decriminalization of addiction and recognizes that prior efforts of criminalizing drug addiction has had profound impacts on incarceration, particularly of persons of color.

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June 13, 2017

EC 001      APPROVE AMENDED AUDIT COMMITTEE CHARTER

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council approves the amended the Audit Committee Charter.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America

## AUDIT COMMITTEE CHARTER

### EXECUTIVE COUNCIL OF THE GENERAL CONVENTION AND THE DOMESTIC AND FOREIGN MISSIONARY SOCIETY OF THE PROTESTANT EPISCOPAL CHURCH IN THE UNITED STATES OF AMERICA

## AUDIT COMMITTEE CHARTER

*Subject at all times to Article III of the By-laws of the Executive Council of the General Convention (the “Council”) and of the Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the United States of America (the “Society”), the Audit Committee (the “Committee”) sets forth this charter:*

### **I Statement of Purpose**

The purpose of the Audit Committee of the Council and Society is to assist the Council in its oversight of and service as an independent, objective check and balance on the financial reporting and internal fiscal controls of the Society. The Committee shall assist the Council in its oversight of:

1. The integrity of the financial statements and information of the Society, including the audited financial statements;
2. The independence, qualifications, performance and compensation of the Society’s independent auditor;
3. The work of any internal auditor;
4. The operation and adequacy of the Society’s internal fiscal policies, controls, and risk management of the Society;
5. The Society’s compliance with its internal fiscal policies, legal and regulatory requirements, including compliance with requirements applicable to U.S. Federal government awards received by the Society; and
6. the Society’s major risk exposures, the steps management has taken to monitor and control such exposures, and guidelines and policies to govern the Society’s risk assessment and risk management processes.

### **II Membership**

Membership of the Committee is governed by Article III, Secs. 1 and 2 of the by-laws of the Council and Society, which state:

1. The Committee will be composed of six members of the Episcopal Church, who cannot be officers of the Council or the Society or members of the Council’s Investment Committee.

Reviews and Approvals	
Audit Committee	Executive Council
6/2005	6/2005
12/2009	
9/2010	2/2011
12/2013	2/2014
12/2016 (Proposed)	

## AUDIT COMMITTEE CHARTER

2. Four members from the Church at Large, having experience in general business practices, will be jointly nominated to the Committee by the Council Chair and Vice-Chair and elected by the Council.
3. One shall be a member of the Council's Standing Committee on Finances for Mission, appointed by the standing committee's Chair.
4. One appointment shall be made from the membership of the Joint Standing Committee on Program, Budget and Finance by its Chair, pursuant to Joint Rules of Order II. 11 of the General Convention.
5. The members shall be appointed and elected by Council triennially with service beginning January following the appointment and concluding on December 31 three years hence.
6. After serving two terms, a member may not be re-elected until one triennium shall have elapsed.
7. The Council Chair and Vice-Chair shall designate from among its members the Chair of the Committee, who shall not be a member of either the Council or the Joint Standing Committee on Program, Budget & Finance.

In addition, it is recommended that the Executive Council seek to ensure that at least one member be a professional familiar with financial management or accounting in the not-for-profit environment; that the members be objective, capable and inquisitive and have knowledge of the Society's activities and environment and be able to commit the time necessary to fulfill their Committee responsibilities; and that members be prepared to exercise independence in judgment and possess a willingness to take positions that may be contrary to those of management.

### III Authority

The Committee shall have the explicit authority:

1. To conduct investigations of matters that may affect risk management, the integrity of financial reports, or compliance with the internal fiscal controls of the Society;
2. To have full access to all fiscally-related information; and
3. To obtain advice and assistance from external legal, accounting or other advisors as it deems appropriate to conduct these investigations.

### IV Responsibilities

1. In furtherance of its purpose, the Committee shall oversee the Society's financial reporting process, including management controls, policies and procedures that:
  - a. Safeguard the assets of the Society;
  - b. Ensure that all transactions are authorized and recorded properly;

Reviews and Approvals	
Audit Committee	Executive Council
6/2005	6/2005
12/2009	
9/2010	2/2011
12/2013	2/2014
12/2016 (Proposed)	

## AUDIT COMMITTEE CHARTER

- c. Encourage a control structure and corporate environment that support good business practices; and
  - d. Minimize the risk of illegal acts and fraudulent reporting.
2. The Committee's specific responsibilities will include, but are not limited to, the following:
- a. *Financial Statements.* To review with management and the independent auditor the annual financial statements and the key judgments and estimates underlying those statements.
  - b. *Independent Auditor.*
    - i. After reviewing fees and the letter of engagement, recommend the appointment and review the performance of the independent auditor;
    - ii. To review with management and the independent auditor the annual audit scope, significant accounting policies and audit conclusions;
    - iii. To provide a basis for direct exchanges of views and information between the Committee and the independent auditor concerning unresolved differences between management and the independent auditor arising from the audit, any failure of internal fiscal controls, or any other significant financial or accounting matters;
    - iv. To review the independence and quality control procedures of the independent auditor and the experience and qualifications of the personnel that are providing services to the Society;
    - v. To obtain and review a report, at least annually, by the independent auditor describing the firm's internal quality-control procedures; any material issues raised by the most recent internal quality-control review, or peer review, of the firm, or by any inquiry or investigation by governmental or professional authorities, within the preceding five years respecting one or more independent audits carried out by the firm, and any steps taken to address any such issues; and, to assess the independent auditor's independence, all relationships between the independent auditor and the Society; and
    - vi. To review all fees and terms of engagement of the independent registered public accounting firm and shall pre-approve or adopt appropriate procedures to pre-approve, all audit and non-audit services to be provided by the firm.
  - c. *Financial Reporting, Auditing, Internal Controls and Risk Management.*
    - i. To review with management and the independent auditor the integrity of the Society's financial reporting processes and disclosure; and

Reviews and Approvals	
Audit Committee	Executive Council
6/2005	6/2005
12/2009	
9/2010	2/2011
12/2013	2/2014
12/2016 (Proposed)	

## AUDIT COMMITTEE CHARTER

- ii. Discuss with management the Society's procedures and any related policies with respect to risk assessment, the independent auditor and risk management, including but not limited to market risk, fiduciary risk, credit risk and the Society's exposure to other risks, including reputation risk, the Society's major financial risk exposures and the steps management has taken to monitor and control such exposures.

### *d. Internal Audit.*

- i. To review the adequacy of the Society's internal fiscal control structure; and
- ii. To review the administration and activities of the internal auditing function.

### *e. Compliance and Legal.*

- i. To review procedures and monitor compliance with the Society's whistleblower policy for reporting concerns that address:
  - a. The confidential, anonymous submission by the Society's employees of concerns regarding questionable accounting or auditing matters; and
  - b. The receipt, retention and treatment of complaints received by the Society regarding accounting, internal fiscal controls or auditing matters;
- ii. To review with the Society's counsel legal matters that may have an effect on the Society's financial statements, risk exposure, or related to significant regulatory matters;
- iii. To report regularly to the Council relating to accounting and audit matters;
- iv. To oversee procedures for standardized document retention that comply with applicable laws, and are implemented in a manner that does not result in the destruction of documents that may be relevant to an actual, anticipated, or possible legal proceeding, or governmental investigation; and
- v. To review the procedure established by management to monitor compliance with the Society's Code of Conduct and Conflict of Interest policy and review the records of such compliance.

### *f. Other.*

- i. To initiate special investigations related to the Committee's Purpose, where necessary;
- ii. To direct and/or conduct other special reviews as requested by the Council;
- iii. To conduct an annual self-evaluation of the Committee's activities and effectiveness; and
- iv. To review the Charter annually and recommend changes to Council.

Reviews and Approvals	
Audit Committee	Executive Council
6/2005	6/2005
12/2009	
9/2010	2/2011
12/2013	2/2014
12/2016 (Proposed)	



## AUDIT COMMITTEE CHARTER

### V Meetings

1. There shall be a minimum of three scheduled meetings per calendar year. In addition, the Committee shall receive monthly financial statements. Special meetings may be called by the Chair as needed. The agenda for each meeting shall be as necessary for the Committee to carry out its duties under this charter.
2. The Committee will include in its meetings members of the Society's management, representatives of the independent auditor, any other financial personnel employed or retained by the Society or any other persons whose presence the Committee believes to be necessary or appropriate.
3. The Committee will meet with members of management in separate private sessions to discuss any matters that the Committee or these persons believe should be discussed.
4. It is anticipated that these meetings will include:
  - a. Review of reports and briefings by Society officers and independent auditors on issues, problems and risks and their plans to deal with them;
  - b. Review of the plan and implementation of the work of any internal auditor;
  - c. Review of the approach and scope of the external audit;
  - d. Review of the financial statements and independent auditor's findings;
  - e. Review of any significant planned changes in accounting policies and practices;
  - f. Review of compliance with regulations related to U.S. federal awards received; and
  - g. Meeting in separate executive sessions.

### VI Reporting

The Audit Committee shall report to the Council and to The General Convention at each regularly scheduled meeting of the Council and Convention and will consult with the Executive Council Joint Standing Committees on Finances for Mission and Governance and Administration for Mission and the General Convention Joint Standing Committee on Program, Budget, and Finance on a regular basis regarding the Committee's activities, observations and recommendations, including their assessment of:

1. Internal fiscal controls;
2. Risk management and exposure;

Reviews and Approvals	
Audit Committee	Executive Council
6/2005	6/2005
12/2009	
9/2010	2/2011
12/2013	2/2014
12/2016 (Proposed)	

## AUDIT COMMITTEE CHARTER

3. The quality and acceptability of financial statements;
4. Regulatory, legal, and tax matters related to the Committee's purpose;
5. Their recommendations regarding the appointment of the independent auditors; and
6. The performance, independence and objectivity of independent auditors.

Reviews and Approvals	
Audit Committee	Executive Council
6/2005	6/2005
12/2009	
9/2010	2/2011
12/2013	2/2014
12/2016 (Proposed)	



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June 13, 2017

## EC 002      APPOINTMENT OF ACTING CHIEF LEGAL OFFICER

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council, meeting in San Juan, Puerto Rico from June 9-11, 2017, appoints \_\_\_\_ (*name will be filled in once appropriate notifications have been made*) as Acting Chief Legal Officer effective July 1, 2017 through August 31, 2018; and be it further

*Resolved*, That this appointment may be terminated at any time by the Chair or by the Acting Chief Legal Officer. Any extension of the appointment is subject to the recommendation of both the Chair and Vice-Chair of Executive Council and the consent of the Executive Council or Executive Committee of Executive Council

The Rev. Canon Michael Barlowe  
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June 22, 2017

## FFM 068 STOCK INDEX INVESTING

The following is a true copy of a Resolution adopted by the Executive Committee on April 25, 2017 and ratified by the Executive Council at the June, 2017 meeting.

*Resolved*, That investments in Index Funds are appropriate when screened in ways that are compatible with screens instituted by the General Convention or Executive Council; and be it further

*Resolved*, That investments in such socially-screened Index Funds and composite portfolios of securities shall be permitted as long-term investments; and be it further

*Resolved*, That, notwithstanding restrictions imposed by General Convention or Executive Council on investments in various companies and industries, select investments in unscreened index funds or securities based on broad indices shall continue to be permitted for a limited period of time.

The Rev. Canon Michael Barlowe  
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June 13, 2017

FFM 070      Trust Fund #1156 – Iowa Fund for Support of Theological Education for the Caribbean (2017)

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council establishes TF#1156, The Trust Fund #1156 – Iowa Fund for Support of Theological Education for the Caribbean (2017); and be it further

*Resolved*, That funding of approximately \$ 339,000 be provided by closing the DFMS short-term Custodial Account (20-101-2711-2932); and be it further

*Resolved*, That annual income may be used by the Society to supplement income provided from Trust Fund #809 for educational and theological programs (including continuing education and individual scholarships) as recommended by the Commission on Theological Education for Latin America and the Caribbean (CETALC) at its regular meetings.

*Resolved*, That disbursement of funds will be conditioned upon the receipt of appropriate documentation to secure financial and operational accountability acceptable to the Canons to the Presiding Bishop for Ministry Within the Episcopal Church and for Ministry Beyond The Episcopal Church and the Treasurer; and be it further

*Resolved*, That any balance not awarded by the Canons be reinvested.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America



## THE EPISCOPAL CHURCH

THE DOMESTIC AND FOREIGN MISSIONARY SOCIETY  
OF THE PROTESTANT EPISCOPAL CHURCH IN THE UNITED STATES OF AMERICA  
FOUNDED 1821 ■ INCORPORATED 1846

June 13, 2017

FFM 071 Trust Fund #1155 – The Louie Crew Clay Fund for Lifelong Learning (2017)

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council establishes TF#1155, The Trust Fund #1155 – The Louie Crew Clay Fund for Lifelong Learning (2017); and be it further

*Resolved*, That annual income may be used by the Society to supplement income provided from Trust Fund #514 for work of religious education not provided for within the budget.

*Resolved*, That disbursement of funds will be conditioned upon the receipt of appropriate documentation to secure financial and operational accountability acceptable to the Canons to the Presiding Bishop for Ministry Within the Episcopal Church and for Ministry Beyond The Episcopal Church and the Treasurer; and be it further

*Resolved*, That any balance not awarded be reinvested.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
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June 13, 2017

FFM 072      Trust Fund #1150 – The Columbarium Endowment Fund

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Trust Fund # 1150, The Columbarium Endowment Fund be established as an investment account for All Saints Episcopal Church in Concord, NC, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
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June 13, 2017

FFM 073      Trust Fund #1151 – St. Peter's General Fund

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Trust Fund # 1151, St. Peter's General Fund (Fund A) be established as an investment account for The Cathedral Church of Saint Peter, St. Petersburg, FL, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
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June 13, 2017

FFM 074 Trust Fund #1152, St. Peter's Music Fund

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Trust Fund # 1152, St. Peter's Music Fund (Fund B) be established as an investment account for The Cathedral Church of Saint Peter, St. Petersburg, FL, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
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June 13, 2017

FFM 075 Trust Fund # 1153, St. Peter's Outreach Fund

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Trust Fund # 1153, St. Peter's Outreach Fund (Fund C) be established as an investment account for The Cathedral Church of Saint Peter, St. Petersburg, FL, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
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June 13, 2017

FFM 076 Trust Fund # 1154, St. Peter's Capital Improvement Fund

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Trust Fund # 1154, St. Peter's Capital Improvement Fund (Fund D) be established as an investment account for The Cathedral Church of Saint Peter, St. Petersburg, FL, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
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June 13, 2017

FFM 077 Trust Fund # 1157, Holy Trinity Episcopal Church

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Trust Fund # 1157, Holy Trinity Episcopal Church be established as an investment account for Holy Trinity Episcopal Church in Onancock, VA, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America



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June 13, 2017

## FFM 078      Budgetary Trust Fund and Short-term Reserve Maintenance

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Society shall endeavor to establish and maintain short-term reserve assets equal to at least three months of average operating expenses over the prior five-year period excluding Government-funded expenses; and be it further

*Resolved*, That, once such reserve level is established, if a budgetary surplus results at the close of any triennium, 80% of such surplus shall be allocated to trust funds that support the budget and 20% shall be allocated to the short-term reserves; and be it further

*Resolved*, That this Resolution supersedes AF-102 of January 2006.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America



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June 13, 2017

FFM 079

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council accepts the revised Investment Policy Statement of the Domestic & Foreign Missionary Society revised June 2017.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America

**STATEMENT OF INVESTMENT POLICY & OBJECTIVES**  
**for**  
**THE DOMESTIC & FOREIGN MISSIONARY SOCIETY**

JUNE 2017

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## **INTRODUCTION**

Investment Policy and Objectives for the Domestic & Foreign Missionary Society (“DFMS”) Endowment and trust assets (“Endowment”).

The purpose of this Investment Policy is to assist the Investment Committee of the Executive Council of the DFMS in effectively supervising, monitoring and evaluating the investment of the Endowment’s assets. The Endowment’s investment program is defined in the various sections of this Investment Policy statement (“IPS”) by:

1. Stating the Investment Committee’s expectations, objectives and guidelines with regard to the Endowment;
2. Encouraging effective communications between the Investment Committee and the Endowment’s service providers by stating the responsibilities of the Investment Committee, the Investment Managers, and the investment consultant; and
3. Establishing procedures for selecting, monitoring, and replacing Investment Managers.

## **STATEMENT OF OBJECTIVES**

The Investment Policy considers both the current and projected financial requirements of the Endowment. The investment objective is a long-term rate of return on assets that will generate earnings to provide a sustainable and increasing level of income to support the current and future ministries of the Episcopal Church in accordance with the wishes of the donors or owners of those funds, while preserving the real (inflation-adjusted) purchasing power of the funds. To accomplish these goals, the Endowment must generate an average annual real total return (net of investment management fees and after inflation as measured by the CPI index) in excess of the endowment annual spending rate (which ordinarily ranges between 4% and 5%) over rolling five-year periods.

Investment objectives should be achieved within acceptable risk levels, while avoiding large short-term declines in market value. Further, income yield (interest and dividends) should be sufficient in most periods to avoid the necessity of liquidating investments at an unfavorable time. Modest amounts of capital appreciation may be spent, however, to offset income shortfalls that may occur in unusual economic circumstances.

Since the Endowment is essentially a perpetual investment portfolio, a higher degree of risk and volatility can be tolerated compared to a portfolio with shorter time horizons. This tolerance of risk and volatility, however, is limited by the need to provide a stable and growing cash flow to support the DFMS operating budget and to avoid the necessity of liquidating investments at an unfavorable time.

The assets of the Endowment shall be invested in accordance with the objectives summarized below:

1. Maximize return within reasonable and prudent levels of risk of loss of principal.
2. Maintain sufficient liquidity to meet payment obligations on a timely basis.

Relative performance benchmarks for the Endowment's Investment Managers are set forth in the Control Procedures section of this document.

## **DUTIES AND RESPONSIBILITIES**

### **Investment Committee**

The responsibility for overseeing the assets resides with the Executive Council Investment Committee. In accordance with the Executive Council By-Laws, the Investment Committee has all the authority of the Council and Board of Directors of the Society under the law to act in the investment and reinvestment of institutional funds or assets of the Episcopal Church, the General Convention, the Council, and the Society, as well as any other funds or assets held by the foregoing for investment.

Members of the Investment Committee are elected by Executive Council upon the joint nomination of the Chair and Vice-Chair of Council. The Investment Committee shall consist, in addition to the Chair and Treasurer of the Council, *ex officio*, of the following:

(a) One member of the Council, who shall be elected at the beginning of each triennium by the Council upon the joint nomination of the Chair and Vice-Chair; and

(b) Not less than six, nor more than nine, other persons elected by the Council on the joint nomination of the Chair and Vice-Chair, who shall be divided into three classes, as nearly equal in size as possible, and each of whom shall serve a term of three years commencing at the beginning of a triennium, and shall be eligible for re-election, provided that no person who has served two full consecutive terms shall be eligible for re-election until one year following the end of the second term; and provided further that the foregoing term limit may be waived by the Council upon a two-thirds vote of its members where the Chair and Vice-Chair represent that such waiver is prudent to maintain continuity and the expertise required for informed investment decisions.

Elected members of the Investment Committee shall hold office until the end of their respective terms. Any vacancy occurring in the elected membership of the Investment Committee may be filled by the Council at any meeting, upon the joint nomination of the Chair and Vice-Chair. The Investment Committee shall have a Chair and Vice-Chair appointed annually by the Chair from among the membership of the Investment Committee.

The Executive Council delegates to the Investment Committee the responsibility for ensuring that the assets of the Endowment are invested effectively and prudently, in full compliance with all applicable laws for the exclusive benefit of the Endowment.

The responsibilities of the Investment Committee include:

1. Recommending and reviewing investment policies and objectives;
2. Selecting or removing, from time to time, the investment managers (the "Investment Managers"), custodians and other advisors for the investment and reinvestment of the Endowment;
3. Determining an asset allocation for the Endowment
4. Reallocating the assets among Investment Managers if the overall asset allocation policy limits have been exceeded, within the guidelines stated herein;
4. Periodically evaluating, with the assistance of its investment consultant (the "Consultant"), the performance of the Investment Managers;
5. Reviewing and modifying the IPS, when appropriate.

### **The Investment Managers**

Investment managers are responsible for making all investment decisions on a discretionary basis regarding assets placed under their management, and will be accountable for achieving their investment objectives. Such discretion shall include decisions to buy, hold, and sell securities in amounts and proportions that are reflective of the stated investment strategy.

The Investment Committee requires the Investment Managers to have open communication on all significant matters pertaining to investment policies and the management of the Endowment's assets entrusted to them. The duties and responsibilities of the Investment Managers shall be set forth in a written agreement between the parties and shall include, but are not limited to, the following:

1. Investing the Endowment's assets with the care, skill, prudence, and diligence that a prudent professional investment manager, familiar with such matters and acting in like capacity, would use in the investment of such assets;
2. Adhering to the investment policies and guidelines prescribed by the Investment Committee;
3. Informing the Investment Committee, DFMS staff and the Consultant regarding all significant matters pertaining to the investment of the Endowment's assets. These matters include:
  - a. Substantive changes in investment strategy or portfolio structure; and
  - b. Significant changes in the ownership, affiliations, organizational structure, financial condition and professional staffing of the Investment Manager's organization;
  - c. Submitting reports, at least quarterly, describing its performance results (gross and net of management fees) of portfolio holdings; and
  - d. Meeting with the Investment Committee, DFMS staff and Consultant as requested.

### **The Consultant**

The Investment Committee retains the Consultant to assist the Investment Committee in the overall strategic investment direction of the Endowment. The duties and responsibilities of the Consultant include, but are not limited to, the following:

1. Assisting the Investment Committee in the overall strategic investment direction of the Endowment;
2. Making recommendations to the Investment Committee from time to time concerning asset allocation among Investment Managers and the guidelines of the Investment Managers;
3. Assisting in the periodic evaluation of the financial condition of the Endowment;
4. Suggesting appropriate investment strategies based on the financial condition of the Endowment;
5. Initiating written communication with the Investment Committee whenever the Consultant believes the guidelines should be changed;
6. Monitoring and evaluating the performance of the Investment Managers and the ongoing progress of the Endowment towards, and in their compliance with, stated investment goals, objectives and restrictions;
7. Suggesting corrective action if an investment strategy or an Investment Manager fails to meet expectations;
8. Suggesting strategy changes in response to material changes in either financial conditions of the Endowment or the capital market environment;
9. Submitting, at least quarterly, reports outlining the performance results of the Investment Managers, and the current condition of the capital markets;
10. Assisting the Investment Committee, as needed, in the selection of new Investment Managers, including, without limitation, compiling a selection of possible candidates, screening

such candidates for recommendation to the Investment Committee and assisting the Investment Committee with candidate interviews; and

11. Attending the regular meetings of the Investment Committee, and at other times as requested by the Investment Committee.

## **STATEMENT OF INVESTMENT POLICY**

### **Plan Asset Allocation Targets and Ranges**

The Investment Committee is guided by the philosophy that asset allocation is a significant determinant of long-term investment return.

The Investment Committee examines the relationship between risk and return in formulating its asset allocation. The Investment Committee shall direct the investment of the Endowment in accordance with its asset allocation and, as practical, in each asset class within the ranges listed in Exhibit A, as amended periodically.

The Endowment shall be diversified both by asset class and individual securities. The primary purpose of diversification is to provide reasonable assurance that no single security or class of securities will have a disproportionate adverse impact on the total portfolio. Because the endowment is essentially a perpetual investment portfolio, a higher degree of risk and volatility can be tolerated compared to a portfolio with shorter time horizons. This is generally, but not always, associated with equity securities.

The primary purpose of the equity investments is to provide a total return that will provide for growth in principal and current income (along with income from fixed income investments) sufficient to support spending requirements, while at the same time, preserving and enhancing the purchasing power of the Endowment's assets over the long-term. It is recognized that at times, this may entail the assumption of greater variability of returns.

The primary purpose of fixed income investments (bonds and cash equivalents) is to provide a source of current income, to reduce the variability of the total market value of the portfolio, and to serve as a partial hedge against periods of economic deflation. Fixed income assets held by equity managers are intended as a reserve for equity purchases.

The primary purpose of real asset investments (e.g., commodities and real estate) is to provide diversification from traditional allocations to equities and fixed income, preserve and grow real principal, and provide inflation protection.

The major portion of the Endowment portfolio will be invested in liquid, marketable securities. The portfolio may also have a limited portion of its assets in non-marketable securities, however, because immediate liquidity of the entire portfolio is not necessary.

### **Adherence to Policy Targets and Ranges**

Rebalancing asset allocations to policy targets is essential for maintaining the risk/return profile adopted by the Investment Committee. Maintaining a disciplined rebalancing policy to keep the asset allocation on target is an important component of managing the Endowment structure, controlling unintended risk and not reacting to short-term trends in the marketplace. Since portfolios move away from normal exposures naturally as a result of market movements and assets being added to or withdrawn from the Endowment, rebalancing should occur through a regular process.

The Investment Committee, with the assistance of DFMS staff and the Consultant, will review the Endowment's asset mix on a regular basis. Rapid unanticipated market shifts or changes in economic conditions may cause the asset mix to fall outside of the policy ranges; these

divergences should be short-term. If the asset allocation cannot be maintained within the above policy range through the ordinary course of additions to or withdrawals from the Endowment, the Investment Committee and the Consultant will formulate a plan to rebalance the portfolio back to within target allocation ranges (see Exhibit A), at the direction of the Investment Committee.

The Investment Managers have full discretion to operate within the scope of the mutually agreed investment guidelines.

### **Investment Manager Selection**

The Investment Committee will apply the following due diligence criteria in selecting each investment manager:

**Regulatory oversight:** Each investment manager must be a bank, an insurance company, a mutual fund organization, or a registered investment adviser as defined by the Investment Advisor's Act of 1940, as amended.

**Correlation to style or peer group:** The investment manager's product must be representative of the asset classes identified in this IPS or to an investment style within the asset class deemed appropriate by the Investment Committee. This is important as due diligence involves comparisons of the manager to an appropriate peer group.

**Performance relative to an unmanaged benchmark:** Performance will be compared to a representative broad market index (e.g., the S&P 500 Index for U.S. large cap equities and the Barclays Capital Aggregate Index for U.S. intermediate-term fixed-income).

**Performance relative to a peer group:** Performance numbers will be compared to the applicable peer group and broad index on annual, and rolling three- and five-year periods. If a separate account manager has just started a mutual fund or a commingled product based on the exact process followed for a prior separate account, consideration will be given to using the manager's separate account track record, adjusted, if applicable, for any additional expenses of the mutual fund.

**Performance relative to assumed risk:** The investment manager should demonstrate above median risk-adjusted performance measured against the manager's peer group - also taking into consideration such calculations of return and variability such as the fund's alpha, Sharpe and information ratios) - over rolling three- and five-year periods.

**Minimum track record:** The same portfolio management team should be in place at least three years. An individual portfolio manager that has just left one firm and has started another firm should not be screened solely on the previous firm's track record; the "portability" of the track record will require subjective analysis.

**Assets under management:** The investment manager should have at least \$250 million under management within the screened product in a combination of separate account and co-mingled assets, assuming the manager is using the same process for both vehicles.

**Holdings consistent with style:** Managers that have met the aforementioned criteria will be further analyzed to determine if more than 25% of the portfolio is invested in securities that are not consistent with the style (e.g., a U.S. growth fund holding more than 25% in cash or international securities).

**Stability of the organization:** The final criterion provides for an examination of possible perceived organizational problems - personnel turnover; regulatory issues; assets coming in faster than the investment manager can handle; inability to demonstrate "best price and execution" in trading.

### **Investment Manager Benchmarks**

One of the primary objectives of each actively managed portfolio segment is to outperform a representative broad market index (e.g., the S&P 500 Index for U.S. large cap equities and the Barclays Capital Aggregate Index for U.S. intermediate-term fixed-income) over periods of three to five years. Specific benchmarks for each asset class will be determined before an allocation is made to any investment category.

Over a three- to five-year period, the nominal rate of return earned by each Investment Manager is expected to:

1. Exceed the nominal rate of return of an index of securities agreed previously with the Investment Manager; and
2. Be sufficient to place the account for which the Investment Manager is responsible in a competitive ranking (above median) relative to a peer group of managers.

### **Investment Manager Guidelines**

Each Investment Manager must adhere to the Guidelines established by the Investment Committee. These Guidelines, which are agreed to by each manager, are revised periodically, as necessary. Current Guidelines are attached as Exhibit B. Any Investment Manager seeking exemption from any of the guideline restrictions must obtain written permission. Should the Endowment invest in any commingled vehicles and/or mutual funds, it is acknowledged that the guidelines for each commingled vehicle are effectively the DFMS guidelines for that investment. This recognizes that individual participants in collective vehicles are not able to impose their own unique set of guidelines upon the investment.

### **Diversification**

Investments shall be diversified with the objectives of maximizing return and minimizing the risk of large losses. Consequently, the total portfolio will be constructed and maintained to provide prudent diversification with regard to the concentration of holdings in individual issues, corporations, or industries.

### **Volatility**

Consistent with the desire for adequate diversification, the investment policy is based on the assumption that the volatility of the portfolio will be similar to that of the market opportunity available to institutional investors with similar goals and objectives (i.e., a long-term time horizon and modest requirement for immediate liquidity. The volatility of each Investment Manager's portfolio will be compared to the volatility of appropriate market indices and peer groups over annual and rolling periods.

### **Voting of Proxies**

Voting of proxy ballots shall be the responsibility of the Society. Voting shall be for the exclusive benefit of the Endowment and shall be done in accordance with guidelines established from time-to-time by the Society.



### **Execution of Security Trades**

The Investment Committee expects the purchase and sale of securities to be made through responsible brokers in a manner designed to receive the best combination of realized prices and commission rates.

## **CONTROL PROCEDURES**

### **Review of Investment Policy and Objectives**

This Statement of Investment Policy and Objectives will be reviewed annually to determine its continued appropriateness and efficacy.

### **Monitoring Investment Managers**

The Investment Committee, with the assistance of the Consultant, will review the Endowment's and individual Investment Manager's performance from a long-term perspective, utilizing the same criteria that were the basis of the initial investment selection decision.

The ongoing monitoring of Investment Managers should be a regular and disciplined process. It is the mechanism for revisiting the investment selection process and confirming that the initial criteria remain satisfied and that an Investment Manager continues to be appropriate for the Endowment. While frequent change is neither expected nor desirable, the process of monitoring investment performance relative to specified guidelines is an ongoing process.

Performance reviews will focus on:

1. The return opportunities available relative to unmanaged equity and debt markets, including the Standard & Poor's 500 Stock Index for large cap U.S. equities and the Barclays Capital Aggregate Bond Index for intermediate-term fixed income securities or other comparable indices appropriate for monitoring individual portfolio investment strategies;
2. Comparison of Investment Managers' results to managers using similar styles (in terms of diversification, volatility, style, etc.) and the Investment Manager's appropriate benchmarks;
3. 3. Total Endowment and Investment Manager adherence to the policy guidelines; and
4. 4. Material changes in the Investment Managers' organizations, such as in investment philosophy, personnel, ownership, acquisitions or losses of major accounts, etc.

### **Manager Watch List**

As a part of the ongoing monitoring of Investment Managers, the Investment Committee has the discretion to place an Investment Manager on the "Watch List" if there is a change to the initial criteria used by the Committee during the investment selection process, an organizational issue at the firm, and/or performance concerns.

The watch period will be determined by the Investment Committee. An Investment Manager will be removed from the Watch List at the discretion of the Investment Committee in consultation with the Investment Consultant. If an Investment Manager does not recover during the watch period, it may, at the Investment Committee's discretion in consultation with the Consultant, be terminated or be granted an extended watch period.

### **Terminating Managers**

An Investment Manager may be terminated when the Investment Committee has lost confidence in the manager's ability to:

1. Achieve performance and risk objectives;
2. Comply with investment guidelines;
3. Comply with reporting requirements; or
4. Maintain a stable organization and retain relevant key investment professionals.

Any recommendation to terminate an Investment Manager will be treated on an individual basis, and will not be made solely based on quantitative data. In addition to those above, other factors may include professional staff or client turnover, or material change to investment processes.

There are no fixed rules for manager termination. If, however, the Investment Manager has consistently failed to meet its performance objectives listed, it is reasonable for the Investment Committee to seek an alternative. Failure to remedy the circumstances of unsatisfactory performance by the Investment Manager, within a reasonable time, shall be grounds for termination.

### **Measuring Costs**

The Investment Committee will review periodically the costs associated with the management of the Endowment. Consideration will be given to investment management fees, trading and brokerage costs, custodial costs and various other expenses. While lower expenses are generally preferred, they will be assessed relative to the results achieved.

## **MISCELLANEOUS ADMINISTRATIVE POLICIES**

### **Endowment Composition**

The Society's Endowment assets consist of three types of funds:

1. Funds owned, held and managed by DFMS and benefiting DFMS (Endowment)
2. Funds owned, held and managed by DFMS and benefiting other Episcopal/Anglican entities (trustee type)
3. Funds held and managed by DFMS but owned by and benefiting other Episcopal/Anglican entities (custodial type)

The Endowment portfolios function similar to, but not exactly like, public mutual funds:

Assets are consolidated or "pooled" for investment purposes and each trust fund in the Endowment portfolio holds a determined number of shares in the Endowment pool. The number of shares assigned to each trust fund changes when additions (usually gifts, contributions, or reinvested income distributions) and/or withdrawals (where permissible) are made.

The value of a share fluctuates with the changing value of the underlying investments in the pool. At the end of each calendar quarter, the share value is determined by dividing the total market value of the portfolio by the number of shares in the portfolio.

Investment management expenses are shared proportionately by all participants; DFMS does not impose any additional charge for its costs of administering the portfolio.

In order to minimize transaction costs, funds are moved into and out of the portfolio once each quarter. While contributions to new or existing trust funds can be delivered to DFMS at any time, funds will only be invested with the Investment Managers after the end of the calendar quarter during which the contribution is made.

### **Distribution Policy**

Distributions from the invested funds are based on the two components of total return: yield and appreciation. A portion of the total return of those funds for which the Society is the beneficiary is distributed for current operating expenses. The acceptable distribution rate is to range between 4.0% and 5.0% of a five-year rolling average market value per share.

The Society aims to maintain a stable payout rate, though it may be adjusted periodically in response to changing capital market returns, inflation experience and other factors. If, in the judgment of the Investment Committee and the Treasurer, market performance will not support a distribution at the rate set by the Executive Council and protect the real purchasing power of the Endowment, the Council may adjust the distribution in accordance with prudent fiduciary conduct.

### **REVIEW AND ACCEPTANCE**

The current Investment Policy Statement was reviewed and accepted by the Executive Council Investment Committee on June 2, 2017.

Signature:           *MJKerr*          

Name: Michael J. Kerr  
Chair, Investment Committee

## Exhibit A

### Asset Class as a Percent of Total Assets

#### Diversification and Asset Mix

<u>Asset Class</u>	<u>Minimum</u>	<u>Target</u>	<u>Maximum</u>	<u>Representative</u>
Domestic Equity	27%	33%	39%	Russell 3000 Index
International Equities	10%	24%	28%	MSCI All Country World ex US Index
Emerging Markets Equity	3%	6%	8%	MSCI EM Gross Index
Hedge Fund of Funds	13%	16%	19%	HFRI FOF Strategic Index
Real Estate	2%	3.5%	5%	FTSE EPRA/NAREIT Dev Real Estate (NAREIT Global Property Index)
Fixed Income	14%	17.5%	21%	Barclays US Aggregate Index

- Custom benchmark currently consists of 33% Russell 3000, 24% MSCI All-Country World ex U.S., 6% MSCI EM Gross \$, 14.5% BC Aggregate, 3.5% NAREIT Global Property, 16% HFRI FoF Strategic, 3% Citigroup WGBI.
- Prior to 6/1/17, custom benchmark consisted of 7% MSCI All-Country World, 33% Russell 3000, 17% MSCI All-Country World ex U.S., 6% MSCI EM Gross \$, 14.5% BC Aggregate, 6% ML All Convertibles, 3.5% NAREIT Global Property, 10% HFRI FoF Strategic, 3% Citigroup WGBI.
- Prior to 1/1/2015, custom benchmark consisted of 7% MSCI All-Country World, 36% Russell 3000, 17% MSCI All-Country World ex U.S., 3% MSCI EM Gross \$, 14.5% BC Aggregate, 6% ML All Convertibles, 3.5% NAREIT Global Property, 10% HFRI FoF Strategic, 3% Citigroup WGBI.
- Prior to 8/1/2013, custom benchmark consisted of 43% Russell 3000, 17% MSCI All-Country World ex U.S., 3% MSCI EM Gross \$, 14.5% BC Aggregate, 6% ML All Convertibles, 3.5% NAREIT Global Property, 10% HFRI FoF Strategic, 3% Citigroup WGBI.
- Prior to 3/1/2013, custom benchmark consisted of 43% Russell 3000, 17% MSCI All-Country World ex U.S., 3% MSCI EM Gross \$, 14.5% BC Aggregate, 6% ML All Convertibles, 3.5% NAREIT Global Property, 10% HFRI FoF Strategic, 3% JP Morgan Global Govt.
- Prior to 10/1/2011, custom benchmark consisted of 50% Russell 3000, 17% MSCI All-Country World ex U.S., 17% BC Aggregate, 3.5% ML All Convertibles, 3.5% NAREIT Global Property, 6% HFRI FoF Strategic, 3% JP Morgan Global Govt.
- Prior to 7/1/2010, custom benchmark consisted of 53% Russell 3000, 17% MSCI All-Country World ex U.S., 17% BC Aggregate, 3.33% ML All Convertibles, 3.33% NAREIT Global Property, 3.33% HFRI FoF Strategic, 3% JP Morgan Global Government.
- Prior to 7/1/2008, custom benchmark consisted of 40% S&P 500, 20% Russell 2000, 20% BC Aggregate, 20% MSCI EAFE.

(last reviewed 6/2017)

## Exhibit B

### Manager Guidelines

The purpose of these guidelines is to provide an investment framework for managers employed by the Society. Each manager should be bound by the constraints shown for its assigned asset class. The fact that additional asset classes are considered in these guidelines should not be construed as authorization to utilize those asset classes if they are not within the manager's mandate. These guidelines reflect the general comfort level of the Society, but managers may seek exemptions by formal request. Exemptions granted by the Society will be listed specifically under the section entitled, Separate Agreements with Managers.

### Portfolio Restrictions

#### General

Issuer: No limits on the use of U.S. government, agency or guaranteed issues.

Proxy Voting: The Society is responsible for voting proxies.

Brokerage: The Society may specify use of specific brokerage firms subject to best execution and competitive commissions.

Manager Concentration: No more than 15% of the portfolio at market value invested by any one manager.

#### Common Stocks & Preferreds (U.S.)

**Exchange Listings:** All domestic securities must be listed on NYSE, Amex, NASDAQ or OTC exchanges. American Depositary Receipts (ADRs) are not permitted unless specifically approved and then constrained by guidelines under Common Stocks & Preferred (Non-U.S.).

**Single Security Concentration:** No more than 5% at cost or 7% of the portfolio at market value in any one security.

**Single Corporation Concentration:** No more than 3% of the outstanding shares of any one corporation.

**Capitalization:** Minimum acceptable capitalization of companies considered for purchase is \$100 million.

**144A Securities:** 144A securities (with or without registration rights) which are deemed liquid by the Investment Manager are permitted.

**Prohibited Securities:** A current listing of prohibited securities is being maintained by DFMS.

**Cash Equivalents:** Maximum acceptable cash position is 10%. The Committee or Treasurer's office must be advised if this level is to be exceeded. Must conform to requirements listed under Fixed Income Cash Equivalents.

**Fixed Income:** Equity managers may use investment grade fixed income securities if they judge these to provide expected returns superior to common stock and if they have received specific prior approval. Must conform to requirements listed under Fixed Income Securities.

#### Common Stocks & Preferreds (Non-U.S.)

**Exchange Listings:** All securities must be listed on national exchanges, listed in the U.S. markets as American Depositary Receipts, listed on a U.S. exchange, or traded on international or OTC exchanges.

**Single Security Concentration:** At any time, no more than 5% of the portfolio at market value in any one security.

**Single Company Concentration:** At any time, no more than 1% of the outstanding shares of any one corporation.

**Capitalization:** Minimum acceptable capitalization of companies considered for purchase is \$500 million.

**144A Securities:** 144A securities (with or without registration rights) which are deemed liquid by the Investment Manager are permitted.

**Prohibited Securities:** A list of prohibited securities (No-Buy List) is maintained by the DFMS in accordance with policies adopted by the Executive Council. The current No-Buy List appears as Appendix C.

**Currency Hedging:** Forward purchases or sales of currencies, including cross currency hedges, are permitted to protect or enhance the U.S. dollar value of the account. The use of derivative instruments such as currency futures or options for currency shall also be permitted upon completion of any necessary disclosure or other documentation. No speculative hedging will be permitted.

**Cash Equivalents:** Maximum acceptable cash position is 10%. The Committee or Treasurer's office must be advised if this level is to be exceeded. Must conform to requirements listed under Fixed Income Cash Equivalents.

#### **Fixed Income Securities & Convertibles (U.S.)**

**Issuers:** No limits on the use of U.S. Government, agency or U.S. Government guaranteed issues.

**Quality:** Minimum BBB-/BAA3 rating, by two nationally recognized statistical rating organizations (NRSRO) as designated by the SEC, for corporate, asset-backed, 144A, Yankee and Eurodollar bonds and notes, including floating rate notes. If a security ceases to meet these conditions after it is purchased, the manager should notify the Treasurer or the Committee to develop a strategy to liquidate the investment. Total portfolio must have minimum A rating.

**144A Securities:** 144A securities (with or without registration rights) which are deemed liquid by the Investment Manager are permitted.

**Mortgages:** In addition to the mortgage-backed securities issued by GNMA, FNMA and FHLMC, collateralized mortgage obligations secured by pools of GNMA, FNMA and FHLMC insured mortgage securities are permissible. Other issues may be used so long as each issue has a rating of AA or higher.

**Issue Concentration:** No more than 5% at market value in a single issue, 10% in an issuer.

**Mortgage Derivatives:** IOs, inverse floaters and residuals are not permitted. No more than 10% of the portfolio at market value may be invested in POs or support tranches of CMOs, including those in closed-end bond funds. No one position in any of these securities should exceed 2% of the market value of the portfolio.

#### **Fixed Income Securities & Convertibles (Non-U.S.)**

**Issuers:** No limits on the use of U.S., Canadian, U.K., Japanese, Australian, Scandinavian or European monetary systems (EMS) bloc governments and their agencies and supra-national borrowers in local currency or Euro. A 15% limit is placed on issues of all other countries.

**Currency Hedging:** The use of forwards, futures and options for interest rate and currency hedging is permitted, but not for speculative purposes or to the extent that a leveraged position is established.

#### **Cash Equivalents (maturity of one year or less)**

**Issue Concentration:** No more than 5% of the portfolio at market value in one issue, no more than 10% in one issuer.

**Approved Issuers:** Certificates of deposit and bankers acceptances with major money center banks that are members of the Federal Reserve System and insured by FDIC.

**Repurchase and Reverse Repurchase Agreements:** Repurchase and reverse repurchase agreements with major money center banks that are members of the Federal Reserve System



and broker/dealers insured by SIPC. The agreements must conform to the standard form of the repurchase agreement recommended by the Bond Market Association. The collateral should meet all other DFMS fixed income securities portfolio requirements, have terms to maturity not to exceed five years, be marked-to-market on a daily basis and be collateralized at least 102%.

**Commercial Paper Quality:** Commercial paper rated at least A1/P1 or the equivalent by two NRSRO's.

**Money Market Quality:** Money market funds or similar investment vehicles in existence for at least 3 years with restricted investments in short-term (up to one year) instruments rated in the highest short term category by two NRSRO's.

### **Categorical Restrictions**

No direct investment will be made in commodities or development programs nor will managers engage in short sales, margin buying hedges, covered or uncovered call options, puts, straddles or other speculative trading devices; structured notes; unbundled stock units; letter stock; private or direct placements (including 144A securities deemed illiquid by the Investment Manager); direct ownership of real estate or mortgages; short-term securities of the custodian bank, Investment Managers or affiliated companies; purchase or other direct interest in gas, oil, or other mineral exploration or development programs; and warrants. All are restricted except to those managers where the Board has authorized permission.

### **Commingled Vehicles**

The Endowment may invest in commingled vehicles. It is acknowledged that the investment policy of the respective commingled vehicle and/or mutual fund will effectively be the Funds' guidelines for that investment. The guidelines of the commingled vehicle and/or mutual fund will be reviewed in relation to the Funds' IPS for compliance, with any exceptions acknowledged and approved by the Committee. This recognizes that individual participants in collective vehicles are not able to impose their own unique set of guidelines upon the investment.

### **Foreign Currency Exposure**

Forward purchases or sales of currencies, including cross currency hedges by the Fund's global and international managers, are permitted to protect or enhance the U.S. dollar value of the account or to reduce the volatility of the fund's U.S. dollar returns from investments in non-dollar securities. The use of derivative instruments such as currency futures or options for currency shall also be permitted with written authorization from the Investment Committee. Asset allocation managers may use foreign currencies as a separate investment strategy, consistent with their guidelines. Without the explicit authorization of the Board, no manager will utilize currency futures or forwards if their effect is to leverage the Fund's assets, circumvent any investment guidelines, or introduce additional risk into the portfolio. No speculative hedging will be permitted.

### **Use of Derivatives**

The Fund's managers may use options and futures solely in order to reduce risk in the portfolio or to implement a market strategy more rapidly or at lower cost. Asset allocation managers may use derivatives, including swaps, to establish, hedge, or short market exposure as an investment strategy consistent with their guidelines. Without the explicit authorization of the Board, no manager will use derivatives (including, without limitation, swaps, structured notes, and collateralized mortgage derivatives) if their effect is to leverage the Fund's assets, circumvent any investment guidelines, introduce additional risk into the portfolio or put more than the principal amount of the account at risk.

### **Securities Lending**

The Funds, at the direction of the Investment Committee, may enter into securities lending agreements with custodian banks for separately managed accounts. The required cash collateral pool must meet the quality guidelines of a Tier 1 money market fund. The custodian will be required to provide a review, not less than quarterly, of the amount of securities on loan (in dollar and percentage of portfolio terms), the quality of the cash collateral invested, income generated from such loans, and the net income accrued to the Endowment by account and as a whole.

### **Communications**

The Investment Committee and the Treasurer's office requires a continual awareness of each manager's activity and position, both on an absolute and relative basis. To accomplish this, the following should be sent to the Investment Committee and to the Consultant:

#### **Monthly (Treasurer's office and Consultant only)**

Summary transaction registers and asset valuations provided by the custodian.

#### **Quarterly**

Summary transaction registers and asset valuations provided by the custodian. Written report in sufficient detail so that the Investment Committee is apprised of current status and any changes in philosophy or investment strategy.

#### **Annually**

Meetings with each manager to discuss performance results, economic outlook, investment strategy, organizational changes and other pertinent matters. Managers should indicate which of their holdings are 144A securities and make specific note of those that they deem to be illiquid.

#### **Other**

Timely telephone and/or letter advice from the manager when information of an important nature, such as unusual market activity (oil embargo, monetary crisis, etc.) is causing, or may cause, material impact on the portfolio.

### **Separate Agreements with Specific Managers**

**Boston Partners:** (1) may invest up to 15% of the portfolio in ADRs

**Edgewood Management:** (1) may invest up to 7%, at cost, in any one security; (2) may invest up to 8% at market, in any one security.

**Wells Capital Management:** (1) may invest up to 20% of the portfolio in ADRs; (2) U.S. exchange-traded securities of issuers domiciled outside the U.S. are permissible securities that will not be subject to the 20% limit.

**Westwood Management:** (1) may invest up to 10% of the portfolio in ADRs and foreign issues listed on U.S. exchanges.

**WAMCO:** (1) see attached derivative guidelines; (2) may invest up to 20% of the portfolio in below investment-grade securities; (3) may invest up to 15% of the portfolio at market value combined in non-dollar and emerging market debt.

**Exhibit C**  
**Companies Subject to No-buy Portfolio Restrictions**

The Domestic & Foreign Missionary Society  
 Episcopal Church Executive Council  
 Corporate Social Responsibility Committee  
 Updated on February 18, 2015

The Corporate Social Responsibility Committee, a subcommittee of the Executive Council establishes the directives for socially responsible investments. These directives are largely guided by recommendations from the ICCR (Interfaith Center on Corporate Responsibility) with respect to shareholder activism and other socially responsible investment issues.

There are four portfolio restrictions in place based on policies adopted by the Executive Council. They are:

- **Militarism:** Shares of any company (a) among the top U.S. defense contractors, measured in dollar volume of sales and (b) any company among the top 50 defense contractors that receives more than fifty percent of its revenues from military contracts.
- **For-profit prisons:** Shares of companies that operate for-profit prisons
- **Sudan:** Companies whose activities make continued human rights violations possible by providing revenues to the Sudanese government.<sup>1</sup>
- **Tobacco products:** Shares of companies that manufacture or sell tobacco products

The following is a list of companies subject to portfolio restrictions based on Episcopal Church policies.

<b>Military Contractors</b>	<b>CUSIP</b>	<b>SEDOL</b>
Lockheed Martin	539830109	2522096
Raytheon	755111507	2758051
Northrop Grumman	666807102	2648806

<b>For-profit Prisons</b>	<b>CUSIP</b>	<b>SEDOL</b>
Avalon Correctional Services Inc.	053436309	BTC34L8 US
Cornell Companies Inc. (CRN)	219141108	2224381 US
Corrections Corp. of America	22025Y407	2759418 US
G4S Secure Solutions		7370115 DK
Geo Group	36162J106	BNLYWQ1 US
Wackenhut Corrections	929798106	ISIN US9297981063

<b>Sudan</b>		<b>SEDOL</b>
Nam Fatt (Malaysia)		6621159
ONGC (India)		6139362

<sup>1</sup> There is considerable discussion within the SRI community about which companies to include in Sudan portfolio screens, especially given recent political changes in the country. For the time being, the list remains the same as before; with a focus on those companies whose direct involvement in the oil industry provides significant financial support to the Sudanese government in Khartoum. Further review of this issue is being undertaken, but any change in screening approach would require a CCSR recommendation and Executive Council approval.

<b>US Tobacco Companies - CUSIP</b>			
Altria Group	02209S129	Schweitzer-Maudit International	808541106
Alliance One International	018772103	Star Scientific	85517P101
Lorillard	544147101	Universal Corp.	913456109
Philip Morris International	718172109	Vector Group	92240M108
Reynolds American	761713106		

<b>Non-US Tobacco Companies</b>	<b>CUSIP</b>	<b>SEDOL</b>
Al-Eqbal Investment Company PLC (Jordan)	4820675Z JR	
Blagoevgrad-BT AD (Bulgaria)	BG11BLBLAT13	5643723 BG
British American Tobacco plc (UK and subsidiaries)	GB0002875804	0287580 GB
Carreras Group Ltd (Jamaica)	JMP213891048	2177827 JM
Ceylon Tobacco Ltd (Sri Lanka)	LK0042N00008	6186904 LK
Compania Chilena De Tabacos S.A (Chile)	2904903Z CI	
Eastern Company (Egypt)	EGS37091C013	6298177 EG
Godfrey Phillips (India)	INE260B01010	6374806 IN
Golden Tobacco	INE973A01010	6302357 IN
Haskovo-Tabac AD	BG11HAHABT16	B0559C4 BG
Imperial Tobacco Group plc (United Kingdom)	GB0004544929	0454492 GB
Ispirih BT (Bulgaria)	BG11ISISAT15	
ITC Ltd (India)	INE154A01025	
Japan Tobacco (Japan)	JP3726800000	
Jerusalem Cigarette Co Ltd (Israel)	PS2003111643	
JT International Bhd (Malaysia)	MYL2615OO002	
Karelia Tobacco Company Inc (Greece)	GRS120131008	
Khyber Tobacco Company (Pakistan)	PK0012401011	
Kothari Products Ltd (India)	INE823A01017	6051110 BD
KT&G Group (Korea)	48268G100	
National Cigarettes (Sudan)	5442537Z YS	
Pakistan Tobacco Company (Pakistan)	PK0002701016	6668305 PK
Parvomay BT (Bulgaria)	BG11P1P1AT14	B04HN29 BG
Pazardzhik BT (Bulgaria)	BG11PAPABT16	7541308 BG
Philip Morris CR A.S. (Czech Republic)	CS0008418869	4874546 CZ
Philippine Tobacco Flue-Curing and Redrying Company (Philippines)	PHY696181098	6687667 PH
Pleven BT (Bulgaria)	BG11PLPLDT18	7635751 BG
PT Gudang Garam Tbk (Indonesia)	ID1000068604	5549326 DE
RTCL Limited (India)	INE754B01012	B03K6F3 IN
Societe Ivoirienne de Tabacs (Cote d'Ivoire)	CI0000000154	6817475 CI
Sofia-BT (Bulgaria)	BG11SOSOV14	
Souza Cruz (Brazil)	BRCRUZACNOR0	
Swedish Match AB (Sweden)	SE0000310336	
Tvornica Duhana Zagreb (Croatia)	HRTDZ0RA0002	
Union Tobacco & Cigarette Industries Co (Jordan)	JO4107411012	
VST Industries (India)	INE710A01016	
West Indian Tobacco Company Ltd (Trinidad & Tobago)	TTP985721039	



# THE EPISCOPAL CHURCH

THE DOMESTIC AND FOREIGN MISSIONARY SOCIETY  
OF THE PROTESTANT EPISCOPAL CHURCH IN THE UNITED STATES OF AMERICA  
FOUNDED 1821 ■ INCORPORATED 1846

June 13, 2017

FFM 080 Trust Fund # 1158, St. Peter & All Saints Episcopal Church

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Trust Fund # 1158, St. Peter & All Saints Episcopal Church be established as an investment account for St. Peter & All Saints Episcopal Church in Kansas City, MO, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America



## THE EPISCOPAL CHURCH

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June 13, 2017

FFM 081 Trust Fund # 1159, All Saints Southern Shores

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Trust Fund # 1159, All Saints Southern Shores Endowment be established as an investment account for All Saints Southern Shores Episcopal Church in Kitty Hawk, NC, which may withdraw principal and/or income upon request, and may add to the principal at its discretion.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America





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June 13, 2017

## FFM 082 CLERGY HOUSING ALLOWANCE

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That a portion of the total compensation paid to each clergy employee for calendar year 2017 shall be designated to be a housing allowance; and be it further

*Resolved*, That the Executive Council designates as a tax-deductible housing allowance for 2017 those allowances requested and presented by clergy employees of the DFMS to the Treasurer as indicated in the attached list; and be it further

*Resolved*, That these allowances will be made pursuant to Internal Revenue Code Section 107 and Internal Revenue Service Regulations S1.107 up to 100% of the annual cash salary of such clergy.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America



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FOUNDED 1821 ■ INCORPORATED 1846

June 13, 2017

LMM 008 Parochial Report Format for 2017

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That Executive Council expresses its appreciation to the House of Deputies Committee on the State of the Church for its work in reviewing Resolution A084 from the 2015 General Convention and creating recommendations to meet its requirements for an updated parochial report; and be it further

*Resolved*, That a question shall be added to the parochial report which will ask parishes to identify languages used in worship services in order to understand further the diversity of worship experiences and worshipping communities in the Episcopal Church; and be it further

*Resolved*, That in order to meet Resolution A084's request that the parochial report be amended to collect data on emerging worshipping communities, activities other than Sunday services, and direct outreach, the form reproduced below, as amended to meet the requirement of the second Resolved above, shall be the reporting tool for 2017, to be distributed in 2018.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America

**THE 2017 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS**  
**ACCORDING TO CANONS I.6, I.7, AND I.17**  
**(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation		Diocese	
Street Address1		City	State
Street Address2		Zip + 4	County
Mailing Address1		Mailing City	State
Mailing Address2		Zip + 4	Phone #
Federal Tax ID#	Email Address	Congregation's Web Address <b>http://</b>	

**Report Preparation**

Page 2. Prepared by:	Daytime Phone
Page 3. Prepared by:	Daytime Phone

**Certified by the Clerk of the Vestry**

Certified by (Print or type name)	
Signature	Date

**Certified by the Treasurer/Financial Officer**

Certified by (Print or type name)	
Signature	Date

**Certified by the Rector/Vicar/Priest-in-Charge**

Certified by (Print or type name)	Daytime Phone
Signature	Date

**Vestry Approval**

Indicate the date that your 2017 Parochial Report was approved by the vestry or Bishop's Committee (Canon I.6.1)	Date
--	------

**Membership, Attendance and Services of the Reporting Congregation****Using Last Year's Report:**

Active Baptized Members of the Reporting Congregation Reported Last Year

Using the 2016 Parochial Report, record the **Number of Baptized Members Reported as of December 31, 2016.** (See your 2016 Parochial Report, Box M16.)

**Members Reported Last Year = M16.**

**Using the Register of Church Membership and Rites:**

During the Report Year

Increases in Membership

**1. Increases during year:** All members added to the baptized members section of the congregation's Membership Register during 2016 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.

**Total Increases = 1.**

Decreases in Membership

**2. Decreases during year:** All active baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.

**Total Decreases = 2.**

Active Baptized Members of the Reporting Congregation At Year-End

**M17.** Add the increases entered in box 1 to **Box M16**. Then subtract the decreases entered in box 2 for the total active membership as of December 31, 2017.

**Total Active Baptized Members (end of report year) = M17**

Communicants in Good Standing of the Reporting Congregation

**Communicants in good standing:** Baptized members of the reporting congregation who "have received Holy Communion **at least three times** during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."

Youth Communicants in Good Standing

**3. Adult communicants in good standing (age 16 and over) = 3.**

**4. Youth communicants in good standing (under age 16) = 4.**

**5. Total communicants in good standing (sum of 3 and 4) = 5.**

Others Active

**6. Others who are active** whose baptisms are **not** recorded in the Membership Register, or in another Episcopal congregation. **Others = 6.**

**Using the Service Register:**

Average Sunday Attendance for 2017

**7. Sunday (& Saturday Evening) Attendance** Divide total attendance by the total number of Sundays when services were held. **Avg. Sunday Attendance = 7.**

Weekday Attendance in Congregations without Sunday Attendance

**8. Average Principal Worship Service Attendance on a Weekday** (for congregations **without** Sunday or Saturday evening services) = **8.**

Easter Attendance in 2017

**9. Easter Sunday Attendance** (9) \_\_\_\_\_

**Sacraments & Services:**

Number of Holy Eucharists Celebrated During 2017

**10. Total Sunday & Saturday Evening Eucharists** (10) \_\_\_\_\_

**11. Total Weekday Eucharists** (11) \_\_\_\_\_

**12. Total Private Eucharists** (12) \_\_\_\_\_

Daily Offices and Other Services Held During 2017

**13. Daily Offices on Sunday or Saturday Evening** (13) \_\_\_\_\_

**14. Daily Offices Held on Weekdays** (14) \_\_\_\_\_

**15. Marriages Conducted in 2017** (15) \_\_\_\_\_

**16. Burials Conducted in 2017** (16) \_\_\_\_\_

**Using the Register of Church Membership and Rites:**

Baptisms in 2017

**17. Baptisms 16 years and older** (17) \_\_\_\_\_

**18. Baptisms under 16 years of age** (18) \_\_\_\_\_

Confirmations in 2017

**19. Confirmations 16 years and older** (19) \_\_\_\_\_

**20. Confirmations under 16 years of age** (20) \_\_\_\_\_

Received in 2017

**21. Received by a Bishop** (21) \_\_\_\_\_

**Education:**

Children and Youth

**22. Total Church School Students enrolled in 2017** (22) \_\_\_\_\_

Adult Education in 2017

**23. Regular Sunday or weekday adult education programs held?** Yes ☐ No ☐

**24. Number of adults engaged in religious education or spiritual formation** \_\_\_\_\_

## Stewardship and Financial Information of the Reporting Congregation

### Giving Information for 2017:

Number of Pledges	1. Number of signed pledge cards for 2017 report year	(1) _____
Total \$ Pledged	2. Total dollar amount pledged for 2017 report year	(2)\$ _____

### Report of Revenues and Expenses for 2017:

Operating Revenues	3. Plate offerings, pledge payments & regular support	(3) _____
	4. Money from investments used for operations in 2017	(4) _____
	5. Other operating income, including unrestricted gifts & restricted gifts used for operations & contributions from congregation's organizations	(5) _____
	6. Unrestricted bequests used for operations	(6) _____

**Subtotal Normal Operating Income (3+4+5+6) = A**

7. Assistance from diocese for operating budget	(7) _____
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**Total Operating Revenues (A+7) = B**

Non-Operating Revenues	8. Capital funds, gifts & additions	(8) _____
	9. Additions to endowment & other investment funds	(9) _____
	10. Contributions & grants for congregation-based outreach & mission programs	(10) _____
	11. Funds for transmittal to other organizations	(11) _____

**Subtotal Non-Operating Revenues (8+9+10+11) = C**

**Total All Revenues (B+C) = D**

Operating Expenses	12. To diocese for assessment, apportionment, or fair share	(12) _____
	13. Outreach from operating budget	(13) _____
	14. All other operating expenses	(14) _____

**Subtotal Operating Expenses (12+13+14) = E**

Non-Operating Expenses	15. Major improvements & capital expenditures	(15) _____
	16. Expenses for congregation's outreach & mission	(16) _____
	17. Funds contributed to Episcopal seminaries	(17) _____
	18. Funds sent to other organizations	(18) _____

**Subtotal Non-Operating Expenses (15+16+17+18) = F**

**Total All Expenses (E+F) = G**

**At Year-End:**

As of December 31, 2017	19. Total cash in all checking & passbook savings accounts	(19) _____
	20. Total investments at market value (not including cash reported in line 19)	(20) _____

**Priest(s) Serving this Congregation**

Last name of Rector, Vicar, Dean, Priest-in-charge or interim	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active
Name of other congregation(s) currently served by this priest (if any)		

Last name of associate priest, assistant priest or curate	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assistant, or other priest	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assistant or other priest	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

***If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.***

***If you have no resident priest at present, who leads Sunday worship services? (check all that apply)***

- ☐ Supply priest(s)   ☐ Deacon   ☐ lay worship leader   Other: \_\_\_\_\_ (e.g. lay vicar)  
☐ A long-term supply priest \_\_\_\_\_ (Give full name of long-term supply)

**Deacon(s) Serving this Congregation**

Last name of Deacon #1	First name	Middle name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon	Year ordained	
Last name of Deacon #2	First name	Middle name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon	Year ordained	

**Explanation of Unique or Unusual Clergy Situation:**

## Outreach Ministries and Volunteer Activity of this Congregation

Using the check boxes below, did your congregation provide any of the following community service or outreach ministries during **2017**?

**If yes**, were a few volunteers involved in the ministry, or were a larger number of your members involved?

Please also estimate in the space provided approximately how many people were helped or served **each month** by the ministry:

	No	Yes		
		Few volunteers involved	Many volunteers involved	Estimated number of people served
1. Food pantry, soup kitchen or meal projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Sustainable food garden/cooperative (such as "Farm to Tray")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Cash, vouchers or help with rent/utilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Day care, pre-school, before or after-school programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Tutoring or literacy programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Health programs (parish nurse, clinics, health education, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Community organizing, organized social issue advocacy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Job placement, job training, employment counseling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Building projects (such as Habitat for Humanity)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. Programs for the elderly and homebound persons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Clothes closet, thrift store	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Homeless or no-freeze shelter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Overseas sponsorships, microloans, Heifer Project, Haiti relief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Other, not listed:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. Other, not listed:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



## THE EPISCOPAL CHURCH

THE DOMESTIC AND FOREIGN MISSIONARY SOCIETY  
OF THE PROTESTANT EPISCOPAL CHURCH IN THE UNITED STATES OF AMERICA  
FOUNDED 1821 ■ INCORPORATED 1846

June 13, 2017

### LMM 009 Small Grants for Evangelism Efforts

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council directs The Domestic and Foreign Missionary Society to implement a small grants program to develop local parish and diocesan evangelism efforts; and be it further

*Resolved*, That the program shall be implemented by the Executive Council Joint Standing Commission on Local Ministry and Mission in cooperation with the Canon to the Presiding Bishop for Evangelism, Reconciliation and Creation Care; and be it further

*Resolved*, That the sum of \$100,000 of line 28k of the Domestic and Foreign Missionary Society budget of 2017-2018 shall be allocated for this grant program.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America





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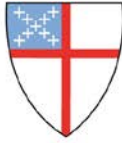
June 13, 2017

LMM 010      Communications Strategy for Church Planting

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That \$34,000 of budget line 28k shall be used by the D005 Genesis Advisory Group on Church Planting in order to communicate to the Church at large and among church planters about the exciting work being done in this area and about best practices for new mission development, to be shared in collaboration with the Communications Department.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America



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June 13, 2017

LMM 011 Approval of D005 Church Planting and Mission Enterprise Zone Grants

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council approves the following grants recommended by the D005 Advisory Group on Church Planting and approved for funding by the Joint Standing Committee on Local Ministry and Mission, to be funded from line 27, Goal: Starting New Congregations:

**Mission Enterprise Zones (MEZ):**

1. Project: Emc2, Episcopal Ministries of Corpus Christi (MEZ), Diocese of West Texas,  
*Amount*: \$20,000 (2017: \$10,000, 2018: \$10,000)
2. Project: Extending the Table (MEZ), Intercession Church, Diocese of Fond du Lac,  
*Amount*: \$20,000 (2017: \$10,000, 2018: \$10,000)
3. Project: Grace Church Red Hill (Hybrid MEZ), Diocese of Virginia,  
*Amount*: \$40,000 (2017: \$20,000, 2018: \$20,000)

**Total Mission Enterprise Zone Grants: \$80,000**

**Church Plants:**

1. Project: North Park Project (Church Plant), Diocese of San Diego,  
*Amount*: \$100,000 (2017: \$50,000, 2018: \$50,000)

**Total of Church Plant Grants: \$100,000**

**Total Grant Recommendations: \$180,000**

*Further resolved*, the foregoing grants shall be subject to subject to the D005 Advisory Group on Church Planting's requirements, including diocesan matching funds, planter participation in assessment, coaching, and training, and completion of required reporting.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America



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June 13, 2017

WM 025      APPROVE 2018 UTO YOUNG ADULT AND SEMINARIAN GRANT  
CRITERIA

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council, meeting at the Condado Plaza Hilton in San Juan, Puerto Rico from June 9<sup>th</sup>-11<sup>th</sup> 2017, approve the 2018 United Thank Offering Young Adult and Seminarian Grants Focus and Criteria as proposed by The United Thank Offering.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America



## 2018 United Thank Offering Young Adult and Seminarian Grants Focus and Criteria

The United Thank Offering (UTO) Board is pleased to announce the following information concerning the 2018 Young Adult and Seminarian Grant process.

1. There will be a maximum of 10 Young Adult Grants and a maximum of 10 Seminarian Grants awarded:
  - a Young Adult Grants will be awarded to applicants from throughout the Episcopal Church using the following process:
    - applications may come from individuals between 19 and 30 years of age;
    - individuals will submit their application to their diocese for screening and selection, and then
    - each diocese will select one application to endorse and submit to UTO by the application deadline.
  - b Seminarian Grants will be awarded to applicants from the 10 accredited Episcopal seminaries listed on the following website: <http://www.episcopalchurch.org/page/seminaries> and from The Commission for Theological Education for Latin America and the Caribbean (CETALC).
    - applications may come from students in any year of the Masters of Divinity program regardless of age;
    - individuals will submit their application to their dean/chair of CETALC for screening and selection, and then
    - each dean/chair of CETALC will select up to two applications to submit to UTO for review by the application deadline.
2. United Thank Offering Young Adult/Seminarians grants are for **start-up costs for NEW ministries**, not for continuation of ongoing ministries.
3. All applications must be submitted in English and budgets must use US Dollar amounts.
4. Grants awarded will be up to **\$2,500.00**.
5. The focus this year is **The Jesus Movement: Evangelism, Reconciliation and Creation Care** which involves any of the following:
  - proclaiming the Good News of the Kingdom,
  - teaching, baptizing and nurturing new believers,
  - responding to human need with loving service,
  - transforming unjust structures of society and pursuing peace and reconciliation,
  - safeguarding, sustaining and renewing our environment.
6. **Criteria for the Budget**
  - All items are allowed except:
    - debts obligated or incurred before the date of the grant award (including the cost of your current educational programs),
    - travel, (including airfare, trains, hotels, mileage, etcetera)
    - all fuel expenses.



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June 13, 2017

WM 026      APPROVE UTO GRANTS FOR 2017

The following is a true copy of a Resolution adopted by the Executive Council at its meeting from June 9-11, 2017, at which a quorum was present and voting.

*Resolved*, That the Executive Council, meeting at the Condado Plaza Hilton in San Juan, Puerto Rico from June 9<sup>th</sup>-11<sup>th</sup> 2017, approve the United Thank Offering grants for 2017.

The Rev. Canon Michael Barlowe  
Secretary of Executive Council and  
The Domestic and Foreign Missionary Society  
of the Protestant Episcopal Church in the United States of America

## United Thank Offering Grants 2017

<b>Diocese of Alaska</b> <b>Fairbanks, AK</b>	<b>Fairbanks Climate Action Coalition</b>	<b>\$ 5,000.00</b>
To support and participate in the work of the start-up program Fairbanks Climate Action Coalition with grassroots advocacy to facilitate climate and environmental protection efforts and action by Interior Natives and residents.		
<b>Diocese of Alaska</b> <b>Farmington, NM</b>	<b>Building Out the Jesus Movement in Navajoland Companion with Diocese of Navajoland</b>	<b>\$29,000.00</b>
To renovate and equip a LEED-certified space at the San Juan Mission for the Navajo coders that is specific to their needs and will allow them to launch their business, meet with clients, demonstrate their abilities, and help train additional young adults in coding and expand this important ministry.		
<b>Diocese of Alaska</b> <b>Fairbanks, AK</b>	<b>Translating the Book of Common Prayer into Modern Gwich'in (Athabascan) Companion with Presiding Bishop Michael Curry</b>	<b>\$40,000.00</b>
To create a contemporary translation of the Book of Common Prayer in modern Gwich'in (Takudh), the language of one of the largest Alaska Native populations, which honors the integrity of a truly indigenous understanding of the Gospel and the meaning and expression of corporate worship.		
<b>Diocese of Albany</b> <b>Bloomville, NY</b>	<b>St. Paul's Community and Ministry Center</b>	<b>\$49,121.00</b>
To build a community and ministry center in Bloomville, a rural, poverty-stricken community in eastern Delaware County, New York. The grant will offer the community new ministries: a food pantry; a free clothing shop; a veterans information center; and space for a Nar-Anon Support group, Scouting, Red Cross, free health screenings and classes, and when needed, a disaster relief center.		
<b>Diocese of Arizona</b> <b>Zarka, Jordan</b>	<b>Renovating a School Facility at Savior School in Jordan Companion Diocese of Jerusalem</b>	<b>\$69,916.00</b>
To renovate the school building to improve the quality of curricular and extracurricular education for students to insure that the children receive a quality education.		
<b>Diocese of Arkansas</b> <b>Hot Springs, AR</b>	<b>Wash Day Ministry</b>	<b>\$21,250.00</b>
To provide the homeless and marginalized in the Hot Springs area with a sheltered place to shower and do laundry with safety and dignity, in a town renowned for its bath houses.		
<b>Diocese of Colorado</b> <b>Denver, CO</b>	<b>St. Andrew's Tiny House Village</b>	<b>\$30,000.00</b>
To build a temporary Tiny House Village of eight houses to provide housing for eight women in transition from homelessness to low-income housing. The intent is to provide the women with a safe, secure community where they can restore their dignity and be empowered on their journey toward rejoining society.		

Attachment to WM 026

<b>Diocese of Connecticut</b> <b>St. Paul's Episcopal Church</b> <b>Southington, CT</b>	<b>St. Paul's Common Good Garden</b>	<b>\$10,500.00</b>
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To provide organic, locally grown vegetables to two local feeding programs that currently use mostly canned vegetables. The garden will also provide education to people young and old about where our food comes from and how to grow food in a way that is environmentally friendly.

<b>Diocese of Gitega</b> <b>Province of Burundi, Africa</b>	<b>Community Center for Sustainable Reconciliation</b>	<b>\$45,924.00</b>
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To build and equip a community reconciliation center where returnees from the refugee camps will meet with those who remained in their villages during the ongoing conflict. The community reconciliation center also will be a place where community members can gather to discuss any issues affecting their lives.

<b>Diocese of Georgia</b> <b>Savannah, GA</b>	<b>Epiphany Community Organizing and New Evangelism in the Diocese of Georgia</b>	<b>\$37,500.00</b>
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To develop Epiphany, a new worshipping community in Savannah that collaborates with grassroots organizers as a means of community-building, mission development, and development of new evangelistic methods. This new ministry will benefit the broader Episcopal Church and local grassroots organizing partners who do nonpartisan Asset-Based Community Development (ABCD).

<b>Diocese of Kansas</b> <b>Trinity Episcopal Church</b> <b>Lawrence, KS</b>	<b>Sending Out the 70: Equipping Lay Evangelists</b>	<b>\$20,450.00</b>
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To develop, test, and evaluate curricula, materials, and a website to provide high-quality, congregation-based training of prospective licensed lay evangelists. A part-time coordinator will be hired, as well as an individual knowledgeable in website development and distance learning.

<b>Diocese of Kurunagala</b> <b>Church of Ceylon, Sri Lanka</b>	<b>Igniting the Flame of Hope</b>	<b>\$35,548.00</b>
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To help to build a mission center in Polonnaruwa that will be an evangelical center for counseling, reconciliation, and evangelism. Also, to purchase seven motorcycles to be used by evangelists who serve the area.

<b>Diocese of Michigan</b> <b>Detroit, MI</b>	<b>Iglesia Santa Teresa y San Juan</b>	<b>\$50,000.00</b>
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To hire a mission developer to reach out to second- and later-generation bilingual and bicultural Latinos (ages 14-31) in Southwest Detroit. Serious problems in the area include significant poverty, inadequate access to housing and education, air pollution, high unemployment, violence, crime, and threat of deportation.

<b>Diocese of Navajoland</b> <b>Farmington, NM</b>	<b>Rides for Navajoland</b>	<b>\$60,410.00</b>
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To purchase two sturdy vehicles – one for St. Christopher's Episcopal Mission in Utah and one for San Juan Mission in New Mexico. They will be used to gather the missions' far-flung people for new ministry work both in their communities and throughout the region.

<b>Diocese of Nevada</b> <b>St. Mary's Episcopal Church</b> <b>Nixon, NV</b>	<b>A Van for St. Mary's</b>	<b>\$16,251.88</b>
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To provide a van for transportation for a variety of activities within the boundaries of the Pyramid Lake Paiute Reservation. This includes getting people to Sunday services and Sunday School, to Women's Guild activities, and to Province VIII Indigenous Ministry gatherings. The ultimate goal is to bring spiritual life back to the church through community outreach.

Attachment to WM 026

**Diocese of Newark                      Parent Education Workshops                      \$27,029.00**

**All Saints Episcopal Church/All Saints Community Service and Development Corporation**

**Hoboken, NJ**

To fund a portion of the salary of the program director, accountant, and teachers who will present parent-education workshops to low-income families at three locations in Hoboken and Union City. The workshops will cover topics that include parenting techniques, budgeting and finance, and health-related issues.

**Diocese of New York                      New York Haiti Project                      \$59,038.00**

**Companion with Diocese of Haiti**

**Mantel, Haiti**

To build a grain mill, school, and church for the small village of 3,000 people. Mantel has donated the land to the diocese. The mill will support the school and will be the sanctuary on Sundays. The new parish will be called St. Luke's.

**Commented [MbD1]:** Should this be Mantel, the name of the town?

**Diocese of New Hampshire      Establish an Eco-Curacy at Church of the Woods                      \$24,221.00**

**Church of the Woods Episcopal Church**

**Canterbury, NH**

To establish an eco-curacy at Church of the Woods and to hire a new half-time eco-curate to create new programs and offer retreats. An "eco-curate" will help members of Church of the Woods connect with people who love nature but are not at home in church, as well as to support the "wild Jesus" movement nationwide.

**Diocese of Northern Indiana      EDNIN Community Engagement Project                      \$50,000.00**

**South Bend, IN**

To fund a Community Engagement Missioner who will provide Asset-Based Community Development (ABCD) promotion and training throughout the Diocese of Northern Indiana.

**Diocese of Ohio      Bellwether Farm, Equipping Leaders for a Sustainable Future                      \$53,667.00**

**Bellwether Farm Camp, Retreat and Education Center**

**Wakeman, OH**

To fund two staff positions: one for program curriculum development and one for farm management. The Center offers a model for sustainable living that promotes physical and spiritual wellness, fidelity to the environment, and social justice by incorporating farming, food production, and environmental stewardship into land-based educational programs for people of all ages and backgrounds.

**Diocese of Olympia                      Edible Hope Kitchen                      \$21,864.19**

**St. Luke's Episcopal Church**

**Seattle, WA**

To expand an existing soup kitchen to begin serving breakfast. The funds will be used to purchase additional dishes, a refrigerator, and small appliances, as well as a portion of the salary of a volunteer coordinator.

**Diocese of Pittsburgh      St. Andrew's Secondary School Physical Plant Development                      \$72,920.00**

**Companion with Diocese of Uganda**

**Buwologoma, Uganda**

To provide a permanent classroom building and administrative offices at St. Andrew's Secondary School, which provides education for blind, disabled, and non-disabled students. A latrine and a borehole to spare the students walking miles each day for water will also be built.



Attachment to WM 026

<b>Diocese of San Diego</b> <b>St. Luke's Episcopal Church</b> <b>San Diego, CA</b>	<b>MAKE Garden Cafe Project</b>	<b>\$35,000.00</b>
To partially fund the kitchen, which is providing job skills for 40 refugees each year through innovative urban food and farming activities in the kitchen and on the adjacent vacant lot owned by St. Luke's Episcopal Church.		
<b>Diocese of San Diego</b> <b>Companion with Diocese of Western Mexico</b> <b>San Luis Potosi, Mexico</b>	<b>Indigenous Ministry Project</b>	<b>\$17,783.00</b>
To purchase a truck with cargo space, and to build a worship and community center, which will include clergy living space, a medical office, and a pharmacy. The Indigenous Pame people live in a very poor, politically marginalized, rural area in the mountains of central Mexico. This grant will provide transportation to and from the communal space for worship and medical care for this forgotten and neglected community.		
<b>Diocese of San Joaquin</b> <b>Stockton, Fresno, Bakersfield, Taft, and Ridgecrest, CA</b>	<b>Food Ministries of the Episcopal Diocese of San Joaquin</b>	<b>\$6,048.00</b>
To support the development of food pantries and meal ministries in six congregations to aid those who are the most vulnerable in their communities. Each congregation is located in a community that has experienced division due to schism and is working to rebuild relationships in their communities.		
<b>Diocese of Southern Ohio</b> <b>Columbus, OH</b>	<b>CRIS Refugee Speakers Bureau</b>	<b>\$1,525.00</b>
To provide materials that expand the autonomy and flexibility of the team of refugee speakers so they are able to respond to speaking requests from the community groups and targeted audiences. CRIS is a member of Episcopal Migration Ministries (EMM).		
<b>Diocese of the Southern Philippines</b> <b>Cotabato City, Philippines</b>	<b>Construction of the Diocesan Peace Center</b>	<b>\$59,078.85</b>
To construct a one-story multipurpose building dubbed the "Diocesan Peace Center." The Diocesan Peace Center will seat 100 persons and will serve primarily as a venue for interfaith and intercultural dialogues on peace building – a priority for the diocese.		
<b>Diocese of Southern Virginia</b> <b>Newport News, VA</b>	<b>Inner City Improvement</b>	<b>\$23,400.00</b>
To provide housing for AmeriCorps interns in Newport News, VA, and for homeless men from the inner-city area. AmeriCorps members save lives and improve health through education and outreach, prevention training, and connecting families to services.		
<b>Diocese of Spain</b> <b>Pamplona, Spain</b>	<b>Emmaus House: Pamplona Youth Center for Reconciliation &amp; Evangelism</b>	<b>\$75,000.00</b>
To purchase and renovate Emmaus House, a safe place for young people in the region of Navarra. The center will provide a safe place for the youth who are frequently subjected to violence, unemployment, and alcoholism.		
<b>Diocese of Upper South Carolina</b> <b>Greenville, SC</b>	<b>Jasmine Road</b>	<b>\$40,500.00</b>
To adapt the nationally recognized Thistle Farms model to the Greenville community. Through a three-month process, Upstate South Carolina will be provided with an intensive, voluntary, and transformative program that assists women who have been the victims of sexual exploitation and addiction to achieve economic independence.		

Attachment to WM 026

**Diocese of Utah    New Gas Stoves to Improve the Family Promise Experience    \$1,500.00**  
**St. Stephen's Episcopal Church**  
**West Valley City, UT**

To purchase two gas stoves for families to use to prepare meals in a safe and welcoming temporary home for families with children. These families have recently become homeless.

**Diocese of Virginia    St. Peter's, the Warm and Welcoming Church: A New Ministry, a New Reality    \$32,000.00**  
**St. Peter's Episcopal Church**  
**Richmond, VA**

To install an elevator, accessible bathroom, and walkway between the worship space and the parish hall in historic St. Peter's Church, which is located in an area with a high concentration of poverty. Many in this aging church community can no longer navigate the many steps necessary to enter the sanctuary. With a majority of the church community facing mobility challenges, participation in church and related activities is no longer possible without accessibility improvements.

**Diocese of West Missouri    St. Luke's Nursing Center Quality of Life Initiative    \$22,500.00**  
**Carthage, MO**

To add a beauty salon to a nursing home facility that will serve the residents as well as homeless people in the area. The project will provide salon services to approximately 100 residents of the St. Luke's nursing home, as well as the occupants of a nearby homeless shelter.

**Diocese of Western Michigan    Albion Community Gardens Inc.    \$20,744.00**  
**St. James' Episcopal Church**  
**Albion, MI**

To develop community gardens to supply produce for low-income families and to provide information on the preparation and importance of healthy eating. The grant also will fund a small tractor with attachments.

**United Thank Offering    Julia Chester Emery Internship: Missional Voices    \$39,840.00**  
**Diocese of Texas**

To continue and expand the Julia Chester Emery United Thank Offering Internship. This project seeks to aid in the personal and professional development of a young woman interested in lay ministry, by providing intentional mentoring and leadership experience through Missional Voices and UTO, particularly in the areas of church marketing and development.

**Global Partnerships    Gifts for Missionaries    \$9,918.59**

Each year the United Thank Offering provides funding as a gift for our missionaries serving overseas as a reminder of our historic commitment to women missionaries.