THE 2017 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS
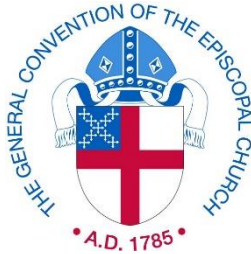
ACCORDING TO CANONS I.6, I.7, AND I.17

(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)

Name of Congregation		Diocese		
Street Address 1		City		State
Street Address 2		Zip + 4	County	
Mailing Address 1		Mailing City		State
Mailing Address 2		Zip + 4	Phone #	
Federal Tax ID #	Email Address	Congregation's Web Address		

Report Preparation

Page 2. Prepared by:	Daytime Phone:	Email Address:
Page 3. Prepared by:	Daytime Phone:	Email Address:

Certification by the Clerk of the Vestry

Certified by (Print or type name)	
Signature	Date

Certification by the Treasurer/Financial Vestry Officer

Certified by (Print or type name)	
Signature	Date

Certification by the Rector/Vicar/Priest-in-Charge

Certified by (Print or type name)	Daytime phone
Signature	Date

Vestry Approval

Indicate the date that your 2017 Parochial Report was approved by the vestry or Bishop's Committee (CanonI.6.1)	Date

Congregation	City	Diocese

Membership, Attendance and Services of the Reporting Congregation

Using Last Year's Report: **Active Baptized Members of the Reported Congregation Reported Last Year**	*Using the 2016 Parochial report, record the* **Number of Baptized Members Reported as of December 31, 2016.** *(See your 2016 Parochial Report, Box M16)* **Members Reported Last Year = M16** [ ]

Using the Register of Church Membership and Rites:

During the Report Year Increases in Membership	**1. Increases during year**: *All members added to the baptized members section of the congregation's* Membership Register *during 2017 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.* **Total Increases = 1.** [ ]
Decreases in Membership	**2. Decreases during year:** *All active baptized members lost by death, transferred to another congregation, removed to inactive status in the* Register of Church Membership and Rites, *removed for other reasons, or not removed from last year's membership count.* **Total Decreases = 2.** [ ]
Active Baptized Members of the Reporting Congregation at Year-End	**M17.** *Add the increases entered in box 1 to* **Box M16**. *Then subtract the decreases entered in box 2 for the total active membership as of December 31, 2017* **Total Active Baptized Members (end of report year) = M17** [ ]
Communicants in Good Standing of the Reporting Congregation	**Communications in good standing:** *Baptized members* *of the reporting congregation who "have received Holy Communion* **at least three times** *during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."*
Youth Communicants In Good Standing	**3.** Adult communicants in good standing (age 16 and over) = **3.** _____ **4.** Youth communicants in good standing (under age 16) = **4.** _____
	5. Total communicants in good Standing (sum of 3 and 4) = **5.** [ ]
Others Active	**6. Others who are active** *who baptisms are* **not** *recorded in the* Membership Register, *or in another Episcopal congregation.* **Others** = **6.** _____

Using the Service Register:

Average Sunday Attendance for 2017	**7. Sunday (& Saturday Evening) Attendance** Divide total attendance by the total number of Sundays when services were held. **Average Sunday Attendance=** **7.** [ ]
Weekday Attendance in Congregations without Sunday Attendance	**8.** Average Principal Worship Service Attendance on a Weekday (for congregations **without** Sunday or Saturday evening services) = **8.** [ ]
Easter Attendance in 2017	**9.** Easter Sunday Attendance (9) _____

Sacraments & Services:

Number of Holy Eucharists Celebrated During 2017	**10.** Total Sunday & Saturday Evening Eucharists (10) _____ **11.** Total Weekday Eucharists (11) _____ **12.** Total Private Eucharists (12) _____
Daily Offices and Other Services Held During 2017	**13.** Daily Offices on Sunday or Saturday Evening (13) _____ **14.** Daily Offices Held on Weekdays (14) _____ **15**. Marriages Conducted in 2017 (15) _____ **16.** Burials Conducted in 2017 (16) _____

Using the Register of Church Membership and Rites:

Baptisms in 2017	**17.** Baptisms 16 years and older (17) _____ **18.** Baptisms under 16 years of age (18) _____
Confirmation in 2017	**19.** Confirmations 16 years and older (19) _____ **20.** Confirmations under 16 years of age (20) _____
Received in 2017	**21.** Received by a Bishop (21) _____

Education

Children and Youth	**22.** Total Church School Students enrolled in 2017 (22) _____
Adult Education in 2017	**23.** Regular Sunday or weekday adult education programs held? Yes [ ] NO [ ] **24.** Number of adults engaged in religious education or spiritual formation _____

Languages in which Worship is conducted:

25. English [ ]   Spanish [ ]   French [ ]   Other [ ] **26.** Other (please list) _____

Congregation	City	Diocese

Stewardship and Financial Information of the Reporting Congregation

Giving Information for 2017:			
Number of Pledges	1.	Number of confirmed pledges for 2017 report year	(1)
Total $ Pledged	2.	Total dollar amount pledged for 2017 report year	(2) $

Report of Revenues and Expenses for 2017:			
Operating Revenues	3.	Plate offerings, pledge payments & regular support	(3)
	4.	Money from investments used for operations in 2017	(4)
	5.	Other operating income, including unrestricted gifts & restricted gifts used for operations & contributions from congregation's organizations	(5)
	6.	Unrestricted bequests used for operations	(6)
		Subtotal Normal Operating Income (3+4+5+6) = A	
	7.	Assistance from diocese for operating budget	(7)
		Total Operating Revenues (A + 7) = B	
Non-Operating Revenues	8.	Capital funds, gifts & additions	(8)
	9.	Additions to endowment & other investment funds	(9)
	10.	Contributions & grants for congregation-based outreach & mission programs	(10)
	11.	Funds for transmittal to other organizations	(11)
		Subtotal Non-Operating Revenues (8+9+10+11) = C	
		Total All Revenues (B+C) = D	
Operating Expenses	12.	To diocese for assessment, appointment, or fair share	(12)
	13.	Outreach from operating budget	(13)
	14.	All other operating expenses	(14)
		Subtotal Operating Expenses (12+13+14) = E	
Non-Operating Expenses	15.	Major improvements & capital expenditures	(15)
	16.	Expenses for congregation's outreach & mission	(16)
	17.	Funds contributed to Episcopal seminaries	(17)
	18.	Funds sent to other organizations	(18)
		Subtotal Non-Operating Expenses (15+16+17+18) = F	
		Total All Expenses (E+F) = G	

At Year-End:

As of December 31, 2017	19.	Total cash in all checking & savings accounts	(19)
	20.	Total investments at market value (not including cash reported in line 19)	(20)

To file online visit: http://pr.dfms.org

Congregation	City	Diocese

Priest(s) Serving this Congregation

Last name of Rector, Vicar, Dean, Priest-in-charge or interim	First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: ☐ Full time ☐ Part time ☐ Non-stipendiary	Year called to this congregation:	Church pension status: ☐ Active ☐ Retiree ☐ Non-active
Name of other congregation(s) currently served by this priest		

Last name of associate priest, assistant priest or curate	First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: ☐ Full time ☐ Part time ☐ Non-stipendiary	Year called to this congregation:	Church pension status: ☐ Active ☐ Retiree ☐ Non-active

Last name of associate priest, assistant priest or curate	First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: ☐ Full time ☐ Part time ☐ Non-stipendiary	Year called to this congregation:	Church pension status: ☐ Active ☐ Retiree ☐ Non-active

Last name of associate priest, assistant priest or curate	First Name	Middle Name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: ☐ Full time ☐ Part time ☐ Non-stipendiary	Year called to this congregation:	Church pension status: ☐ Active ☐ Retiree ☐ Non-active

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no resident priest at present, who leads Sunday worship services? (Check all that apply)

☐ Supply ☐ Priest(s) ☐ Deacon   Lay worship leader   Other:_____ (e.g. lay vicar)

☐ A long-term supply priest _____ (Give full name of long-term supply)

Deacon(s) Serving this Congregation

Last name of Deacon #1	First Name	Middle Name
☐ Deacon (vocational) ☐ Transitional Deacon	Year ordained (priest)	

Last name of Deacon #1	First Name	Middle Name
☐ Deacon (vocational) ☐ Transitional Deacon	Year ordained (priest)	

Name(s) of other congregation(s) currently served by these priests (if any)

Explanation of Unique or Unusual Clergy Situation

Congregation	City	Diocese

Outreach Ministries and Volunteer Activity of this Congregation

Using the check boxes below, did your congregation provide any of the following community service or outreach ministries during **2017**?

If yes, were <u>few</u> volunteers involved in the ministry, or were a <u>larger</u> number of your members involved?

Please also estimate in the space provided approximately how many people were helped or served **each month** by ministry:

	No	Yes		
		Few volunteers involved	Many volunteers involved	Estimated number of people served
1. Food pantry, soup kitchen or meal projects	☐	☐	☐	
2. Sustainable food garden/cooperative (such as "Farm to Tray")	☐	☐	☐	
3. Cash, vouchers or help with rent/utilities	☐	☐	☐	
4. Day care, pre-school, before or after-school programs	☐	☐	☐	
5. Tutoring or literacy programs	☐	☐	☐	
6. Health programs (parish nurse, clinics, health education, etc.)	☐	☐	☐	
7. Community organizing, organized social issue advocacy	☐	☐	☐	
8. Job placement, job training, employment counseling	☐	☐	☐	
9. Building projects (such as Habitat for Humanity)	☐	☐	☐	
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)	☐	☐	☐	
11. Programs for the elderly and homebound persons	☐	☐	☐	
12. Clothes closet, thrift store	☐	☐	☐	
13. Homeless or no-freeze shelter	☐	☐	☐	
14. Overseas sponsorships, microloans, Heifer Project, Haiti relief	☐	☐	☐	
15. Other, not listed:	☐	☐	☐	