

# 2016 Diocesan Report to the Executive Council of the Episcopal Church



## Part I: Report of New and Closed Congregations

*For the year ended December 31, 2016*

In compliance with Canon I.4.6(j) and I.6.4

**Complete and send to the Executive Council c/o the Executive Office of the General Convention by September 1, 2017**

*Submit via email by clicking the top right button.*

*Alternatively, save this form and email to [imartinez@episcopalchurch.org](mailto:imartinez@episcopalchurch.org), FAX to 212-972-9322, or mail to:  
The Executive Office of the General Convention, The Episcopal Church Center, 815 Second Avenue, New York NY 10017*

Diocese	<input type="text"/>	Province	<input type="text"/>
Street	<input type="text"/>	City	<input type="text"/>
State	<input type="text"/>	Zip +4	<input type="text"/>
Mailing Address	<input type="text"/>	City	<input type="text"/>
State	<input type="text"/>	Zip +4	<input type="text"/>
Email Address	<input type="text"/>	Website/ URL	<input type="text"/>

### REPORT PREPARATION

Report prepared by	<input type="text"/>	Phone	<input type="text"/>
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### BISHOP

Name	<input type="text"/>
Date Approved by Bishop	<input type="text"/>

# Report of New Congregations and Closures for the year ending December 31, 2016

The Diocese of:

Number of Congregations at beginning of year (January 1, 2016)	A		<input type="text"/>
Number of <i>New</i> Congregations ( <i>new starts</i> ) during 2016	B	+	<input type="text"/>
Number of Congregations <i>closed</i> during 2016	C	-	<input type="text"/>
Total number of Congregations at year end (December 31, 2016)	D	=	<input type="text"/>

Please list all new and closed congregations below:

NAME OF NEW CONGREGATION (Include missions)	Address/ City State/ Zip	Region or Subdiocese
<input type="text"/>	Street <input type="text"/>	<input type="text"/>
	City/State/Zip <input type="text"/>	
<input type="text"/>	Street <input type="text"/>	<input type="text"/>
	City/State/Zip <input type="text"/>	
<input type="text"/>	Street <input type="text"/>	<input type="text"/>
	City/State/Zip <input type="text"/>	
<input type="text"/>	Street <input type="text"/>	<input type="text"/>
	City/State/Zip <input type="text"/>	

NAME OF CLOSED CONGREGATION (Please indicate the reason for closing)	Address/ City State/ Zip	Region or Subdiocese
<input type="text"/>	Street <input type="text"/>	<input type="text"/>
	City/State/Zip <input type="text"/>	
<input type="text"/>	Street <input type="text"/>	<input type="text"/>
	City/State/Zip <input type="text"/>	
<input type="text"/>	Street <input type="text"/>	<input type="text"/>
	City/State/Zip <input type="text"/>	
<input type="text"/>	Street <input type="text"/>	<input type="text"/>
	City/State/Zip <input type="text"/>	

# 2016 Diocesan Report to the Executive Council of the Episcopal Church



## Part II: Operating Income and Audited Financial Statement

*For the year ended December 31, 2016*

In compliance with Canon I.4.6(i) and I.7

**Complete and send to the Executive Council c/o the Executive Office of the General Convention by September 1, 2017**

*Submit via email by clicking the top right button on Part I.*

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*or mail to: The Executive Office of the General Convention, The Episcopal Church Center, 815 Second Avenue, New York NY 10017*

Diocese	<input type="text"/>	Province	<input type="text"/>
Street	<input type="text"/>	City	<input type="text"/>
State	<input type="text"/>	Zip +4	<input type="text"/>
Mailing Address	<input type="text"/>	City	<input type="text"/>
State	<input type="text"/>	Zip +4	<input type="text"/>
Federal Tax #	<input type="text"/>	Email Address	<input type="text"/>

### REPORT PREPARATION

Financial Report Prepared by:	<input type="text"/>	Phone	<input type="text"/>
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### AUDITED FINANCIAL STATEMENT

<input type="checkbox"/> An <b>Audited Financial Statement</b> is part of a complete Diocesan Report. Check here if your Audit Report is complete, and please attach a copy with this form.	<input type="checkbox"/> If Audit Report is not complete, please give the date you expect to submit it to Executive Council <input type="text"/>
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*\*Please submit this report form by the September 1 canonical deadline even if your Audited Financial Statement is not yet complete. You will have an opportunity to make changes, if necessary, when a copy of the required audit is submitted.*

### BISHOP

Name	<input type="text"/>
Date Approved by Bishop	<input type="text"/>

### CERTIFIED BY TREASURER/ FINANCIAL OFFICER

Certified by	<input type="text"/>
Date Certified by Treasurer	<input type="text"/>

**Diocesan Report of Operating Income**  
**FOR THE FISCAL YEAR ENDED DECEMBER 31, 2016**

Revenue Used for Operations	From diocesan accounts or audited financial statements	Adjustments + or -	Adjusted Amount
<b>I. Pledge payments from congregations</b>	<input style="width: 100%;" type="text"/>		
<i>deduct</i> (amounts in adjustments column):			
a. Pledge bad debts reported as expense on accrual basis financial statements		-	<input style="width: 100%;" type="text"/>
b. Reimbursements for items paid on behalf of congregations		-	<input style="width: 100%;" type="text"/>
c. Other		-	<input style="width: 100%;" type="text"/>
<b>II. Contributions from organizations</b>	<input style="width: 100%;" type="text"/>		
<i>deduct</i> (amount in adjustments column):			
a. Reimbursements for items paid on behalf of other organizations or entities		-	<input style="width: 100%;" type="text"/>
<b>III. Investments used for operations</b> (dividends, interest and/or principal transferred from trusts, investments & endowments) <u>Not</u> total principal.	<input style="width: 100%;" type="text"/>		
<i>add</i> (amounts in adjustments column):			
a. Operating expenses paid directly from trusts or endowments		+	<input style="width: 100%;" type="text"/>
<i>deduct</i> (amount in adjustments column):			
b. Amount from operating budget added to investments or endowment		-	<input style="width: 100%;" type="text"/>
<b>IV. Unrestricted gifts and bequests</b>	<input style="width: 100%;" type="text"/>		
<i>add</i> (amounts adjustments column):			
a. Funds used from gifts or bequests received in previous years		+	<input style="width: 100%;" type="text"/>
<i>deduct</i> (amount in adjustments column):			
b. Amounts added to investment or endowment balances		-	<input style="width: 100%;" type="text"/>
<b>V. Other operating income</b>	<input style="width: 100%;" type="text"/>		
<i>add</i> (amount in adjustments column):			
a. Operating expenses paid by other organizations or entities		+	<input style="width: 100%;" type="text"/>
<i>deduct</i> (amounts in adjustments column):			
b. Direct expenses associated with rental income		-	<input style="width: 100%;" type="text"/>
c. Amounts collected for the benefit of non-operating programs or entities		-	<input style="width: 100%;" type="text"/>
d. Reimbursements for costs incurred for the benefit of non-operating programs or entities		-	<input style="width: 100%;" type="text"/>
e. Revenue recorded from contributed services		-	<input style="width: 100%;" type="text"/>
f. Grants received from Church Center for operations assistance		-	<input style="width: 100%;" type="text"/>
<i>Column Totals:</i>	<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>
<i>Total adjusted operating income =</i>			<input style="width: 100%;" type="text"/>

Submit via email by clicking the Submit by Email button at the top of Part I, or save the form and email to [imartinez@episcopalchurch.org](mailto:imartinez@episcopalchurch.org), FAX to 212-972-9322, or mail to:  
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# 2016 Diocesan Report to the Executive Council of the Episcopal Church



## General Convention Resolutions Report Update

*For the 2016-2018 triennium*

In compliance with Canon I.6.4 and I.1.1

**Complete and send this update to the Executive Office of the General Convention by September 1, 2017**

Each triennium, the Secretary of General Convention is required to give notice whenever any alteration of the Book of Common Prayer or of the Constitution is proposed. In order to do so, the Secretary sends the following items to Diocesan Bishops and Secretaries of Convention:

- Proposed revisions to the Constitution, which are to be read by the Secretary to his/her Diocesan Convention preceding a final vote by the 79th General Convention.
- The complete texts of "Actions of the 78th General Convention Referred to Dioceses and Congregations." These are concurred resolutions referred to dioceses, diocesan bodies or congregations for action, consideration and information.
- A two part response form to be returned to the Secretary of the General Convention. The "**Read Resolutions Report**" is to be returned once the proposed revisions of the Constitution have been read at Diocesan Convention. The "**Referred Resolutions Report**" is to be returned when all referred legislation has been considered. These responses are necessary for inclusion in the Blue Book report to the 79th General Convention.

Hard copies of the revisions, actions, and report forms were mailed in early 2016.

The two-part response form is due by **December 1, 2017**, and are now available online for your convenience:

[\*\*READ RESOLUTIONS REPORT\*\*](#)

[\*\*REFERRED RESOLUTIONS REPORT\*\*](#)

### UPDATE CERTIFIED BY DIOCESAN SECRETARY TO CONVENTION

Update certified by

Date Certified

☐

Please check here that you have made appropriate preparations to complete and submit these Resolutions Reports by **December 1, 2017**.

If you have already submitted these reports for the current triennium, please indicate which, below:

☐ Read Resolutions Report

☐ Referred Resolutions Report

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