

Resolution Writing Tips

By: Michael O. Glass, Chancellor to the President of the HOD

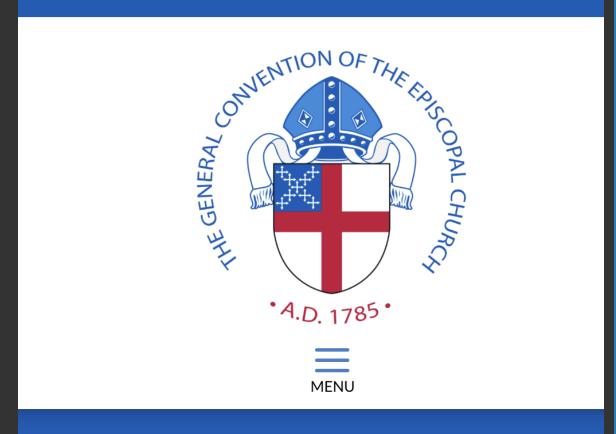
Agenda

- 1 A Review of Resources
- Writing Process
- 3 Common Resolution Problems
- 4 Chacteristics of a Successful Resolution



Resources





Legislative Resources

- SUBMISSION GUIDELINES FOR RESOLUTIONS AND MEMORIALS
- RESOURCES FOR WRITING LEGISLATION
 CONSTITUTION & CANONS, ACTS OF CONVENTION, JOURNALS, BLUE BOOK, ARCHIVES
- CURRENT RESOLUTIONS (VBINDER)
- PAST RESOLUTIONS
- LEGISLATIVE COMMITTEES AND ROSTERS

https://generalconvention.org/legislativeresources/



Resolution Writing Flow

"Do, or Do Not, There is no Try" - Yoda, Jedi

Research Church's work on the Resoluton Subject

Draft of the Resolution

Refine Resolution

SUBMIT

Interim Bodies? Bluebook? Legislative Committees? Archive search? Review the Writing
Guidelines. Check
Formatting. Review
sample resolutions. Is it
still a resolution or
memorial?

Share drafts with relevant parties, inlcuding relevant Interim Bodies and Legislative Committees and others. STILL NEED HELP - reach out to the HoD Resolution Review Committee!

Online submission. Pray. Hit "submit".



Common Resolution Problems

Resolutions calling for the formation of Task Forces

Resolutions calling for the appointment of a "task force" need comply with Jt. Rule VII, which requires specifics about size, composition, duties, date of completion, and funding.

Resolutions Referring to Supporting Documents

Joint Rule II.2.f provides that the supporting documents (other than documents not generally known by the members) must be distributed to the respective Houses. You can submit electronically and it must be translated.

Resolutions Seeking Changes to the Book of Common Prayer or Church Calendar

There are special processes to consider such legislation. See Art. X of the Constitution and Canon 1.1.2(n)(2).



Common Resolution Problems

Resolutions seeking action already covered by the Constitution or Canons

The Resolution would need to be reframed as an amendment to the canons. Please review the guidelines for submitting resolutions that amend the canons, constitution or rules of order

Resolutions Referring to Name Changes or Definitional Changes

Resolutions proposing to change the names of various governing bodies or definitions frequently miss all references in other governing documents

Multiple Resolutions with a common topic or interdependent provisions

Multiple resolutions on the same topic and refer to other resolutions or make them conditional in some way. This often assumes that all resolutions will be be adopted, which is incorrect.



Success

CHARACTERISTICS OF A SUCCESSFUL RESOLUTION

RESEARCH

EARLY SUBMISSION

COLLABORATION

SOUGHT ASSISTANCE