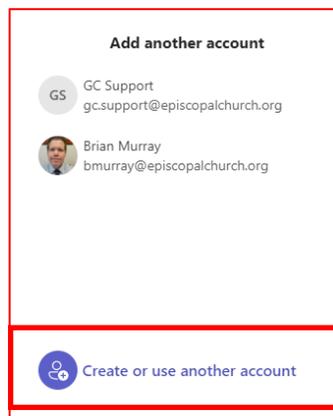
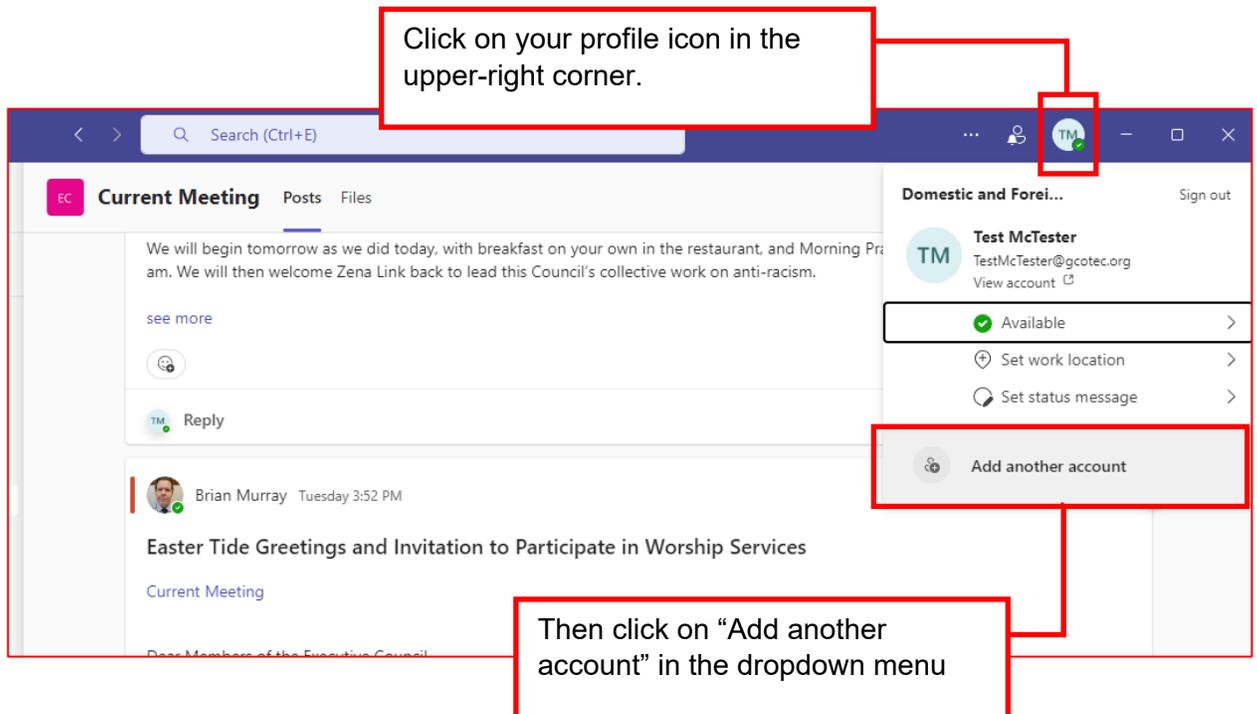


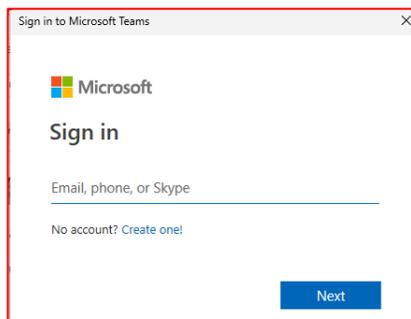
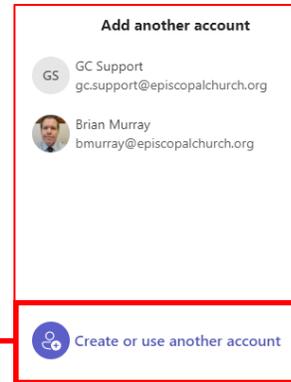
Multiple Teams Accounts

For those users who already have a Teams account, adding in a second or third account has become much simpler. We have provided step-by-step instructions below to add additional accounts.

Note that some corporate devices may restrict the ability to add another account to your device. This is most commonly seen with law firms, but may affect other users as well. Users that experience this will have to use a personal device to access your account.

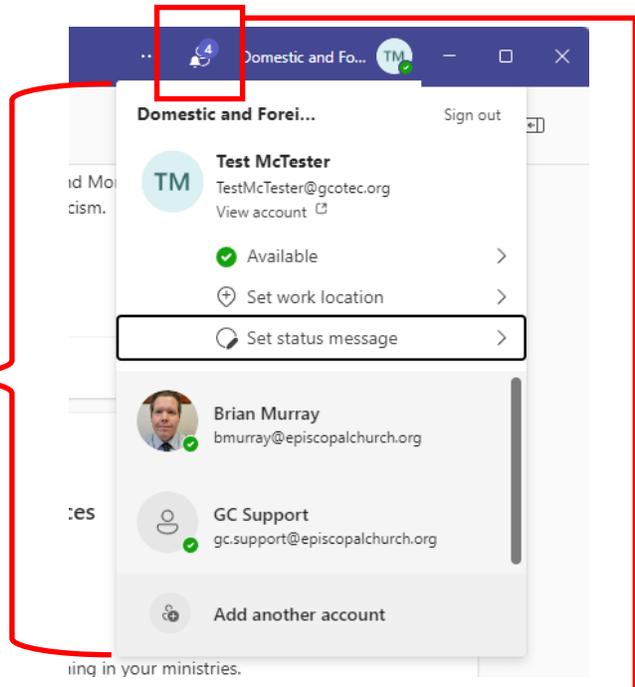


Click "Create or use another account".



Enter in the Microsoft Teams credentials of the account you want to add.

Once you add the account, you will be logged into Teams. Now if you click your profile icon, you will see all the accounts you have added. To toggle between them, just select the account you wish to access.



There is also a notification bell icon at the top. If you have a message or activity in another account there will be a number to indicate the number of missed activities. You can click here and navigate to the account and location where that activity has taken place.