

MEMBERS OF THE EXECUTIVE COUNCIL

**Term of office: 6 years; Number to be elected: 6 lay persons,
2 presbyters or deacons, 2 bishops**

Position Description: Members carry out the program and policies adopted by the General Convention and have charge of the coordination, development, and implementation of the ministry and mission of the Church. The Executive Council is required to manage the budget of the Church, submit to General Convention a budget for the next triennium, and make annual reports to the Church of receipts and disbursements and a statement of all trust funds and properties. Members also serve as the Board of Directors of the Domestic and Foreign Missionary Society. The Council does its work within five standing committees: Local Ministry and Mission, Advocacy and Networking for Mission, World Mission, Finances for Mission, and Governance and Administration for Mission.

Qualities and Competencies a nominee should have: In addition to attendance and participation in Executive Council meetings, members are often appointed to task forces and special working groups that function between Council meetings. All nominees must have a commitment to this ministry and the time to participate fully. Council members need a deep commitment to God's mission in the Church and world, strong faith, openness to new ideas, flexibility, the ability to communicate in small and large groups, the capacity to engage with staff members from the Episcopal Church Center, and a broad perspective of the Church on a local and global scale. Specific skills and gifts are desired in the areas of: understanding of the workings of the Anglican Communion and The Episcopal Church, finances and budget management, organizational development, proven advocacy skills, good communication abilities and the planning, implementation and completion of assignments. It is helpful to have familiarity with conference call technology such as Adobe Connect. It is vital that applicants have computer literacy and internet access.

Please make your particular gifts and expertise known on the nomination form.

Duties of this office:

Number of meetings per year:	Three (February, June and October) <i>Customarily:</i> Two 3-day meetings One 4-day meeting One meeting per year occurs over a weekend
Usual location of meetings:	Locations vary
Usual length of meetings:	3 or 4 days (excluding travel days); council members are expected to stay to the end of the meeting
Preparation for meetings:	Council members are expected to have read prior to meetings the reports they receive and be able to make decisions based on the information contained within
Do members serve on committees?	Yes, within Council and sometimes on other CCABs

Are meeting expenses paid?	Yes (with per diem maximum)
Are travel advances available?	Yes
Attendance expectation:	All meetings, arriving on time and staying until the end

Additional information: Standing Committees and Task Forces of the Council may meet either by teleconference or in person for 2 or 3 days excluding additional travel time in the interim between Council's regular meetings. For additional information see Canon I.4. Appointments may be made to some CCABs as liaisons.