

**MEMBERS OF
THE GENERAL BOARD OF EXAMINING CHAPLAINS**

Term of office: 6 years; Number to be elected: 3 lay persons; 3 faculty members of theological seminaries or other educational institutions; 3 presbyters with pastoral cures or in specialized ministries; 2 bishops. (HOB elects; HOD confirms elections)

Position Description: GBEC board members write the annual General Ordination Examination (GOE) administered to candidates for Holy Orders. They also produce background material for readers of the examination papers. Some board members read exams; others supervise teams of readers; others review and approve written evaluations for all responses to GOE questions. At its meetings the board, made up of 22 members total, evaluates and plans for the succeeding year's work. The board is made up of bishops, priests with pastoral cures or who are involved in specialized ministries, lay or ordained members of accredited seminary faculties or other educational institutions, and lay persons with particular expertise.

Qualities and Competencies a nominee should have: Previous experience on a diocesan Commission on Ministry, Standing Committee, or as a former reader of GOEs is helpful. It is vital that applicants have computer literacy and internet access. Nominees should have an interest in theological education and some expertise in one of the seven canonical areas. Board members should be able to work comfortably in teams and task groups. GBEC assignments demand ability to concentrate intently on tasks at hand. Competency in testing methods and procedures is useful. It is helpful to have familiarity with conference call technology such as Adobe Connect. It is vital that applicants have computer literacy and internet access.

Duties of this office:

Number of meetings per year:	Three (February, June and October)
Usual location of meetings:	Meeting location varies
Usual length of meetings:	February, 3½ days face-to-face; June, 1-day video-conference; October, 3½ days face-to-face
How much more time is required?	Time spent reading at home is approximately 60 hours for answers in one canonical area. N.B., not all members of the board will be readers for the GOEs. First-year members will attend the Readers' meeting and read exams along with other readers.
Do members serve on committees?	Yes, members are expected to work on individual projects (e.g., developing GOE questions).
Are meeting expenses paid?	Yes
Are travel advances available?	Yes
Attendance expectation:	All meetings, arriving on time and staying until the end

Other information:

During a six-year term, members are expected to attend a 1½ day planning meeting at least three times. For additional information see Canon III.15.

Summary of time expectations:

Regular meetings:	7 days per year
Reading Exams:	Varies; again, not all members will serve as chaplains who supervise reading teams

Individual projects:
Planning meetings:

varies
4½ days per 6-year term