

**TRUSTEES OF
THE GENERAL THEOLOGICAL SEMINARY**

**Term of office: 3 years; Number to be elected: 2 lay persons by the House of Deputies;
2 presbyters or deacons by the House of Deputies; 2 bishops by the House of Bishops**

Position Description: Trustees are responsible for evaluation, planning, implementation, and financial oversight of the Seminary for the fulfilling of its mission: “The General Theological Seminary is an Episcopal institution called to educate and form leaders for the church in a changing world.” Specific duties include constituting professorships, electing the Dean and members of the faculty, prescribing the course of study, and establishing rules and regulations for the government of the Seminary.

Qualities and Competencies a nominee should have: knowledge of the doctrine, discipline and ethos of The Episcopal Church; the ability to think creatively, reflect theologically, accept ambiguity and work in the midst of change; and have demonstrated interest in and knowledge of theological education in the context of preparation for ministry, both ordained and lay, for The Episcopal Church. Nominees should also have an interest in The General Theological Seminary as a theological resource for Anglican studies that serves the whole Church, along with a willingness to commit time and talent, wisdom, wealth and work for the Seminary’s well-being. In addition, it would be helpful if nominees had skills in finance and fundraising (capital campaigns, planned giving and annual fund raising), and some connection to the financial base of the wider church and/or the New York area. It is vital that applicants have computer literacy and internet access.

Duties of this office:

Number of meetings per year:	Three (February, May and October)
Usual location of meetings:	At GTS or in the New York City area
Usual length of meetings:	1-3 days (in February two days; in October one or two days; in May, two days)
Do members serve on committees?	Yes (committees meet immediately before full board meetings or by conference call)
Are meeting expenses paid?	Yes, but members are encouraged to donate expenses
Are travel advances available?	No
Attendance expectation:	All meetings
Annual Financial contribution:	100% of Trustees contribute and are expected to encourage donations from others

Summary of time expectations:

Regular meetings:	5-6 days per year
Committee meetings:	Prior to each board meeting and sometimes by phone