Attending: Dr. Frances Danenberg, Ms. Noreen Duncan, The Rev. Martin Fumero, Ms. Heidi Kim, The Rev. Canon John Kitagawa (Vice-Chairman), Mr. James McKim (Chairperson), Ms. Ayesha Mutope-Johnson, Mr. Brian Romano, Mr. Byron Rushing, The Rev. Canon Angela Shepherd, The Rt. Rev. Morris Thompson,

Welcome

The meeting convened at 6:03 PM

Opening Prayer

Rev. Kitagawa led the opening prayer.

Introductions/Norms and Meeting Frequency

New members of the Committee introduced themselves.

We discussed the Secretary role. As no one volunteered for the role, we discussed rotating the Secretarial duties. Rev. Shepherd then made the motion that Mr. McKim take minutes this meeting and members pray about whether they feel called to take on the role. This was seconded by Fr. Fumero. The motion passed unanimously.

We determined that our proposed meeting frequency would be the 3rd Monday of the month. If there are any issues with this date, please contact the Chair.

We discussed the next face-to-face meeting. The General Convention office offered two dates for this year (March 27th and October 23rd) but none of them suited the committee due to conflicts.

Action: Mr. McKim to inquire with Brian Murray and staff as to what the possible dates would be in 2020.

Mr. Rushing suggested that we have intranet posts translated into Spanish.

Action: Mr. McKim to investigate translating posts.

Mandate Review

Mr. McKim reviewed the history of the Committee, the General Convention resolutions that make up the mandate for the Committee, and those resolutions he believes influence the work of the Committee. Because there is no longer one Resolution that
describes our mandate, Mr. Rushing suggested and Fr. Fumero moved (Seconded by Rev. Kitagawa) that a small group be formed to study those resolutions and create a document articulating what we believe our mandate is and bring it to the next meeting for the Committee to review. The motion passed unanimously.
Action: Mr. McKim to form the committee.
Action: Mr. McKim to post the relevant GC Resolutions on the GCO Extranet.

Framework
Mr. McKim briefly reviewed our major work for last triennium, the Framework, and encouraged new members to familiarize themselves with it.

Ms. Kim shared that she is hearing that people feel as if the use of the Framework is mandated, even though the Framework document and our presentations have said that it is not a curriculum but a set of concepts that should be covered in any training.
Action: In consort with clarifying the Committee’s mandate, develop a mechanism to clarify the intent of the Framework.

Framework Supplements
Not addressed.

Certification Process
Not addressed.

Roundtable
- Ms. Kim mentioned that we should consider how to ensure diverse Committee membership. For example, last Triennium we were able to have Rev. Timothy Seamans appointed to the Committee to represent youth.
Action: Determine what demographic we consider missing from the Committee and request representation.

Closing Prayer
Rev. Kitagawa led us in closed prayer.

Meeting adjourned at 7:30 PM

Next Meeting: Monday February 18, 2018 at 6:00pm