

Executive Council Minutes

Wednesday, July 22, 2020

11:00 a.m. EDT

At the request of members, a meeting of the Executive Council was called to keep the Executive Council up-to date on changing circumstances brought on by the pandemic. This was a virtual meeting.

All present, unless otherwise noted:

Michael Curry, Chair

Gay Jennings, Vice Chair

Thomas Alexander

Lloyd Allen - absent

Devon Anderson

Liza Anderson

Sarah Stonesifer Boylan

Diane Butler

Jane Cislucyis

Matthew Cowden

Lillian Davis-Wilson

Patricia Downing

Noreen Duncan

Cornelia Eaton

Blanca Echeverry

Alice Freeman

Pauline Getz

Louis Glosson

Angela Goodhouse-Mauai

Mark Goodman

Charles Graves

Julia Ayala Harris

Scott Hayashi

Anne Hodges-Copple

Anne Kitch

Edward Konieczny - excused

Alexizendria Link

Mally Ewing Lloyd

Andrea McKellar

Steven Nishibayashi

Steven Pankey

Aaron Perkins

Mayra Gonzalez Polanco

Diane Pollard

Russell Randle

Rose Sconiers

Dabney Smith

Holli Powell Strum

George Wing

Warren Wong

Ex-officio members and those with seat and voice:

Michael Barlowe, Secretary

Kurt Barnes, Treasurer

Byron Rushing, Vice President of the House of Deputies

Geof Smith, COO

Companion Church Partners:

Andrew Asbil, Anglican Church of Canada

Joanne Engquist, ELCA – excused

Bishop Curry called the meeting to order and offered an opening prayer. He called on the Secretary, Canon Michael Barlowe, for announcements and technical instructions and guidelines for the meeting.

Bishop Curry asked whether there were any changes to the agenda. The Joint Standing Committee on Mission Within The Episcopal Church, chaired by Ms. Julia Harris, added resolution MW 030. The Joint Standing Committee on Governance and Operations, chaired by Ms. Jane Cislucyis, withdrew resolution GO 017. The agenda was approved as amended.

Bishop Curry asked if there were any changes to the minutes of the June, 2020 meeting. Ms. Mally Lloyd asked for a change to the remark on page 5 regarding the budget reductions. That statement is no longer accurate and she requested that it be removed from the permanent record. She suggested a change, substituting “according to recommendations by staff and Joint Standing Committees” for “by 10%”. There were no objections to this clarification. The minutes were approved as amended.

Bishop Curry called for ratification of the actions of the Executive Committee, which had been distributed prior to the meeting. Actions of the Executive Committee were ratified. (See Attachment A)

The next agenda item was election of a new member of the Executive Committee. Nominees are Mr. Louis Glosson, Canon Dr. Steven Nishibayashi, and Mr. Russell Randle. Bishop Curry asked whether there were any additional nominations from the floor. There were none. The first ballot was distributed. Canon Barlowe read out the results and said there was no election - none of the candidates received the required majority. The second ballot would be distributed after the opening remarks of the Presiding Officers.

Bishop Curry offered opening remarks, and then President Jennings offered her opening remarks. A second ballot was distributed and Steven Nishibayashi was elected.

Bishop Curry called on Ms. Mally Lloyd and Mr. Kurt Barnes for the financial update. Ms. Lloyd said the Joint Standing Committee on Finance has met four times since the last Executive Council meeting. The financial position is strong and they believe we can get through 2020 without further reductions to the budget. She moved FIN 105 and spoke to it, explaining some of the line items. There were no questions. Kurt Barnes asked that the last sentence of the explanation be deleted.

For: Executive Council
From: The Joint Standing Committee on Finance
Date: July 22, 2020
Subject: 2020 Budget Adjustments

Resolved, That Executive Council approves the additional cost savings and budget adjustments found in green boxes in the FIN Proposed Additional 2020 Budget Adjustments 07222020; and be it further,

Resolved, That DFMS and GCO staff are authorized to implement these cost savings as soon as possible.

EXPLANATION

These adjustments reflect EC's continuing efforts to identify costs savings as a result of the restrictions placed on programs, governance, and staff by Covid-19 safe practices.

FIN 105 was adopted. Ms. Lloyd gave thanks to her committee and the staff that have worked so hard . She said that they have received one request for an assessment reduction and that was from the Diocese of Mississippi. She asked everyone to spread the word that dioceses not paying full assessments should apply for a waiver. Mr. Barnes said that there were no surprises in the financial picture – diocesan payments for June were consistent with what he has seen in other years. Trust fund gains in the second quarter eliminated the losses of the first quarter. This ended the report from the Finance committee.

For the Joint Standing Committee on Mission Within The Episcopal Church, Ms. Julia Harris moved MW 030 and spoke to it. The Task Force to Model Sexual Harassment Policies and Safe Church Training has been working to create and implement new training materials and are ready to move forward by requesting RFP's (Requests for Proposals), and this resolution will give them more flexibility to spend their allocation as needed.

TO: The Executive Council
FROM: JSC on Mission Within TEC
DATE: July 22, 2020
RE: Safe Church Training

Resolved, That Executive Council, meeting July 22, 2020, agrees that the full \$150,000 allocated by General Convention to line 357b of the budget for 2019-2021 shall remain available.

Explanation

This recognizes that the work of 2018-A048 to create and implement new safe church training materials work was not initiated until 2020 but will continue through the triennium.

MW 030 was adopted.

A motion to adjourn was duly moved, seconded and adopted. The chaplain, The Rev. Kurt Weisner, offered a closing prayer.

The meeting was adjourned at 12:05 p.m. EDT.

Actions of Executive Committee for Ratification

6/22

ECEC 022 - Approval of UTO 2021 Grant Focus and Criteria

ECEC 023 - Financial Support to the Dioceses of Atlanta and Georgia for Dismantling Racism

ECEC 024 – Awards for 2020-2021 School year

ECEC 025 - Grant Use under COVID-19 Conditions

7/9

Authorize the Chief Operating Office to seek RFPs for the potential interim relocation of TEC archives.

TO: Executive Committee of Executive Council
FROM: Mission Within The Episcopal Church
DATE: June 25, 2020
RE: Approval of UTO 2021 Grant Focus and Criteria

Resolved, That the Executive Committee of Executive Council, meeting on Zoom on June 25, 2020 approves the 2021 United Thank Offering Grant Focus and Criteria.



UNITED THANK OFFERING

Dear members of Executive Council,

The members of The United Thank Offering Board send their greetings to you. We are submitting our new 2021 grant focus and criteria to you for approval. The Board has elected to postpone the pre-approved 2021 grant focus of ***Act: Turn love into action by caring for God's creation to protect the most vulnerable who will bear the largest burden of pollution and climate change*** to 2022. We are proposing to use ***Recovering with Love and Gratitude: An Episcopal Response to the Covid-19 Pandemic in Local Contexts*** as the 2021 focus instead. Our vision is to assist the church to respond to the needs of our communities due to the Covid-19 pandemic and the resulting economic downturn.

In addition to changing the focus, we are also suggesting a significant timeline change and several funding options. These decisions were made after meeting with The Rev. Canon Stephanie Spellers, The Rev. Melanie Mullen, Rebecca Linder Blachly and Alan Yarborough. The UTO Board was very appreciative of their suggestions and leadership.

We understand that the needs are great and immediate, so we plan to offer 2 granting cycles. The first will grant all ingathering funds collected through August 31, 2020. Applications will be due August 14, 2020. The board will finish our reviews by October 5, 2020 and submit our grant list to you on October 6, 2020. The second granting cycle will award the remainder of the 2020 ingathering funds with a deadline of February 26, 2021. The board will submit our grant list to you on April 13, 2021. To be clear, in order to do two cycles this year, we cannot provide you with the usual lead-time of 5-6 weeks prior to your meeting. We will send you the English version immediately and the Spanish version as soon as we get it back from the translators. We hope that you will allow a quicker turn around between when the UTO Board approves the Grant list and when it is approved by Executive Council for this one year given the extraordinary circumstances.

Although offering two granting cycles will greatly increase the work for the UTO Board, we believe strongly that this is what we are called to do. In addition to funding new projects, we intend to fund existing UTO grant sites to ensure their continued success as UTO has done in extraordinary times in the past. We want to fund as many projects as possible, so we are setting two funding options with a cap of \$10,000 (seed grants) and \$25,000 (impact grants).

These are challenging times and require new ways of approaching our ministries. The United Thank Offering Board is grateful for the opportunity to be a part of the healing and recovery of our people and planet.

Joyce Landers
UTO Vice-President

United Thank Offering of The Episcopal Church
815 Second Avenue, New York, NY 10017

episcopalchurch.org/uto



United Thank Offering Grant Focus and Criteria



The 2021 United Thank Offering Grant session will focus on the following:

Recovering with Love and Gratitude:

An Episcopal Response to the COVID-19 Pandemic in Local Contexts.

The United Thank Offering will accept applications in **two categories**: sustaining ministries and innovative ministries at two different funding levels through **two granting cycles**. The criteria for each category are different, so please read the following carefully. *Applicants must demonstrate concisely how the project directly supports the recovery effort.*

Sustaining Ministry Grants:

are applications for **previous UTO grant sites** that are addressing the increased needs in their communities caused by COVID-19. This category honors the tradition of UTO to fund grant sites for numerous years in order to maintain programs after the World Wars and the Spanish Flu Epidemic. Applicants in this category must demonstrate that the funds requested to sustain current ministries, which were started with UTO funds, (e.g. elder care, post-prison reentry, preschools, food insecurity ministries, substance abuse) will be used to directly offset the increased need caused by COVID-19 and the economic downturn.

Innovative Ministry Grants:

are applications that are for **start-up costs for NEW ministries** or new projects/programs within an existing ministry program beyond simply increasing the number of participants in the current program that address community needs in light of the COVID-19 pandemic and economic downturn.

Funding Levels and Grant Cycles:

Due to the extreme need in our local communities, for this granting cycle, the UTO Board will utilize funding levels in order to help as many applicants as possible. **There are two different levels for funding requests: Seed Funding (\$0 to \$10,000) and Impact Funding (\$10,001 to \$25,000).**

Additionally, the UTO Board recognizes that the needs of communities are dire now and will continue, therefore, **we will have two grant cycles for 2021 within the focus area.** The UTO Board will grant all Ingathering funds received by August 31, 2020 and awarded in October 2020 and the remaining Ingathering will be awarded in April 2021 through a second grant cycle.

A United Thank Offering grant application must:

- spend grant money and return the final report of the funds within one year of receipt of the grant or apply for an extension of up to an additional year, three months prior to the deadline;
- show how computer equipment, if requested in the budget, will be protected, maintained and supported going forward (please note: UTO cannot fund service contracts for computers);
- spell out construction costs in detail (see the sample construction budget for help);
- show financial or in-kind support.

Additionally, the United Thank Offering:

- **will accept two grant applications** (one for seed-level funding of \$0-\$10,000 and one for impact-level funding of \$10,001-25,000 regardless of category) per diocese within The Episcopal Church as well as from provinces of the Anglican Communion (but each diocese within an Anglican Communion province can only apply once) **per granting cycle**;
NOTE: Only Episcopal institutions (parishes, dioceses, provinces, schools, seminaries, monastic communities, Episcopal organizations and other Episcopal affiliated entities) are eligible to receive these funds. Partnerships with non-Episcopal entities are welcome and encouraged, but an Episcopal entity must serve as the recipient of the funds, project leader, active manager, owner of any materials/equipment/land purchased, supervisor of staff paid with UTO funds and reporting agent.
- will fund applications for seed money for start-up positions, either full- or part-time for a new ministry (for those applying in the sustaining grant category, UTO will also fund money for the continuation of vital employees);
- will only fund **one-half** of the amount of the cost of a vehicle and will only fund a vehicle for one year – there will be **NO** extensions allowed after the one year (both in the United States and in other countries);
- requires a proposed bill of sale, which must accompany **all** applications requesting a vehicle, land or building (both in the United States and in other countries) showing that the property, land, or vehicle remain the property of an Episcopal entity and not an individual;
- will only consider a grant if at least 51% of the line items requested of UTO in your narrative budget are eligible for funding. You may include in your budget items that UTO cannot fund if you indicate a different funding source (e.g. other grants, in-kind support, diocesan funding).

The United Thank Offering will NOT fund:

- capital campaigns or debt reductions;
- deferred maintenance (repairs or upgrades to the physical plant or facility must be tied to the specific ministry or project of the current application);
- debts obligated or incurred before the date of the grant award;
- employment benefits or fees, taxes, or social security costs;
- purchase of consumable items (e.g., fuel of any kind, anything that is given to those attending a program, travel, mileage, overnight accommodations, etc.);
 - **However, for 2021 only: the following consumable items will be allowed: food, medicine, paper goods, toiletries, school supplies, online subscriptions such as Zoom;**
- maintenance or printing of marketing materials, or a website; however, the initial development/creation/translation of materials, videos, or a website **can** be funded;
- fees of architects or engineers, permits or insurance of any kind, shipping costs, background checks, or fingerprinting;
- contingency funds;
- scholarships, tuition, camp fees, or attendance incentives;
- incomplete grant applications;
- grant applications from an entity that has a current delinquent/outstanding UTO grant report;
- applications from dioceses that have not paid their full assessment or received a waiver from Executive Council, in accordance with Canon I.4.6 (f-g).

Please join the United Thank Offering Board for one of the webinars concerning the grants listed on the helpful hints page or at www.UnitedThankOffering.org and posted on our Facebook page, or contact our office (hmelton@episcopalchurch.org) with questions!

RESOLUTION

TO: The Executive Committee of Executive Council
FROM: JSC Finance
DATE: June 25, 2020
RE: Financial Support to the Dioceses of Atlanta and Georgia for Dismantling Racism

Resolved, That Executive Committee of Executive Council, meeting June 25, 2020, in response to the recent racist killings by officers of the law in their dioceses, authorizes the Treasurer to provide \$75,000 to the Diocese of Atlanta and \$75,000 to the Diocese of Georgia to support their continuing work of dismantling the systemic racism we have created in this country and still permeates our church and society.

Explanation

This funding parallels the action taken by Executive Council to assist dioceses where a black man was killed by police authorities.

Resolution

To: Executive Committee of Executive Council
From: EC Scholarship Committee
Subject: Awards 2020-2021 School Year

Resolved, that the Executive Committee of Executive Council, meeting June 25, 2020, authorizes the Treasurer to provide \$383,810.93 in support of students identified in the attached schedules; and be it further

Resolved, that funding of the awards is to be provided from trust funds identified in the attached schedules.

Explanation

From the 215 applications received, The Scholarship Committee is recommending awards to 129 students after reviewing the recommendations of sub-committees for each category of scholarships. Requests were received from 215 applicants – the largest ever pool of applicants – largely due to effective advertising and an on-line application process.

INTEROFFICE MEMORANDUM

To the Scholarship Committee: The Rev. Canon E. Mark Severson, *Chair*
 The Rev. Theodora Brooks
 The Rev. Angela Goodhouse-Mauai
 Mrs. Andrea McKellar
 Kurt Barnes
 Ann Hercules

cc: The Rev. Ron Byrd
 Mrs. Raphaelle Sondak
 The Rev. Dr. Bradley Hauff
 The Rev. Anthony Guillen
 The Rev. David Copley
 The Rev. Bruce Woodcock
 Nancy Caparulo
 Rebecca Crespo

From: Margaret Crosnier de Bellaistre

Date: 24-Jun-20

Subject: **2020-2021 SCHOLARSHIP AWARDS**

In the ensuing tabs, you will find a detailed list of the awards approved earlier today. They are sorted by trust fund category and by diocese.

From the 215 applications received, the SC granted 129 awards for a total of \$383,810.93, thanks for the meticulous work of every sub-committee.

Summary of prior years:

	<u># Applications</u>	<u>Recipients</u>	<u>Awards</u>
2019-2020	142	110	\$ 366,122.16
2018-2019	138	114	332,364.25
2017-2018	127	93	298,852.73
2016-2017	125	89	302,684.95

2020-2021 Scholarship Awards**Hispanic Ministries**

1	Anahi Galante	4,000.00	New York
2	Jose Santiago Rodriguez	4,000.00	Virginia
3	Liberato Arellano	4,000.00	Washington
4	Linda Aristondo	3,000.00	New York
5	Luis Hernandez Rivas	4,000.00	New York
6	Pedro Cuevas	1,000.00	Rio Grande
7	Peter Schmitt	4,000.00	Maryland
8	Yuriria Rodriguez	4,000.00	Indianapolis

28,000.00

TF 857

Asia Ministries

1	Cangfu Wang	4,500.00	Taiwan
2	Isaiah Ginson	2,600.00	Long Island
3	Janelle Hiroshige	2,600.00	Atlanta
4	Joshua Wong	2,800.00	California
5	Julie Rodriguez	2,600.00	Virginia
6	Kathryn Nishibayashi	2,600.00	Los Angeles
7	Matthew Ponder	2,600.00	Washington
8	Salmoon Bashir	2,600.00	Atlanta
9	Meng-Jung, Vivian Kuo	1,852.63	Taiwan

24,752.63

TF 131, 303, 322, 398, 866, and Gates Austill

Miscellaneous Category

1	Christian Foster	1,000.00	Atlanta
2	Claire Chia-Lin Wang	2,096.00	Taiwan
3	Collin Larimore	1,000.00	West Missouri
4	Donna Lockhart	1,000.00	Michigan
5	Emily Gray	1,000.00	Rhode Island
6	Emma-Li Kissinger	5,300.00	Indianapolis
7	Eva Bogino	1,000.00	Maryland
8	Gabriel Perkins-Lawrence	1,000.00	Georgia
9	James Shire	3,000.00	Hawaii
10	Katherine Chappell	1,000.00	East Tennessee
11	Kathryn Claire (KC) Crews	1,000.00	Atlanta
12	Katy Nesbitt	1,000.00	Oregon
13	Kristen Ostendorf	1,000.00	Pennsylvania
14	Laura Cook	3,000.00	Central Florida (Bishop Gregory Brewer)
15	Leesa Lewis	1,000.00	Texas
16	Lisa Faber Ginggen	1,000.00	Massachusetts
17	Margaret Stivers	1,000.00	Los Angeles
	Meng-Jung, Vivian Kuo	3,000.00	Taiwan
18	Peter Schmitt	1,000.00	Maryland
19	Rebecca Walton	1,000.00	Mississippi
20	Ryan Zavacky	1,000.00	West Missouri
21	Sarah Barnett	1,000.00	Minnesota
22	Sarah Mast	1,000.00	Texas
23	St. John's College	1,000.00	Diocese of Wau
24	Stephanie Soper	1,000.00	Central Florida
25	Tara Bartal	1,000.00	East Carolina
26	Tsz Him Lai	5,300.00	New York

42,696.00

TF 304, 400, 531, 623, 638, 822, 1023, 1134

Foreign Category

TF 362, 371, 548, 655, 744, 807, 810

1	Agnes Paul Makange	1,274.05	Anglican Diocese of Tanga (Tanzania)
2	Bol Mayen Manyon	1,042.16	Church of South Sudan
3	Christopher Amosi Yassin	1,274.05	Anglican Diocese of Tanga (Tanzania)
4	Bethsheba Dungule	1,274.05	Aru diocese
5	Elizabeth Paulo Luhinga	1,274.05	Anglican Diocese of Tanga (Tanzania)
6	Elizabeth Samwel Kaaya	1,274.05	Anglican Diocese of Tanga (Tanzania)
7	Eric Mbui	1,089.64	ANGLICAN CHURCH OF KENYA DIOCESE OF NAKURU
8	Eustace Gakuo Mwangi	1,042.16	Anglican Church of Kenya DIOCESE OF NAIROBI
9	Francis Raymond Kimanga	1,089.64	Anglican Diocese of Tanga (Tanzania)
10	George Washington Obure	1,042.16	ANGLICAN CHURCH OF KENYA DIOCESE OF NYAHURURU
11	Gershom Katema	1,274.05	Anglican Diocese of Tanga (Tanzania)
12	James Paul Makange	1,274.05	Anglican Diocese of Tanga (Tanzania)
13	Jozeti Baluku	499.66	Church of Uganda
14	Kabasinguzi Kahwa	1,274.05	Anglican Church of Congo - DIOCESE OF NORTH-KIVI
15	Kasoki Kasoki	1,274.05	Diocese of North-Kivu Anglican Church of Congo, Butembo DRC.
16	Kasamba Kembwa	1,274.05	Bashwimwewnda Bukavu
17	Maria Frank Nyati	1,274.05	Anglican Diocese of Tanga (Tanzania)
18	Mercy Chesebe	1,042.16	Nairobi, Nairobi
19	Nathalie Nyakato	1,274.05	Anglican Church of Congo - Boga diocese
20	Pius Exsupery Macha	1,274.05	Anglican Diocese of Tanga (Tanzania)
21	Rev. Joseph Makuac Beck	1,089.64	Episcopal Church of South Sudan
22	Samwel Albert Chimanga	1,274.05	Anglican Diocese of Tanga (Tanzania)
23	Shabani Rajabu	1,274.05	Anglican Diocese of Tanga (Tanzania)
24	Sureshkumar Shanthakuma	1,042.16	The Church of Ceylon, The Diocese of Colombo, Sri Lanka
25	Susan Mussa	1,274.05	Anglican Diocese of Tanga (Tanzania)
26	Veronica Kingazi	1,274.05	Anglican Diocese of Tanga (Tanzania)
		30,638.23	

Misionary and Clergy Children

TF 127, 462, 478, Baird Memorial, and Percy Silver

1	Abigail V. Robertson	4,000.00	Arizona
2	Claire Morck	6,000.00	Massachusetts
3	Dana Probst	1,000.00	Atlanta
4	David Warne	1,000.00	Olympia
5	Emily Knight	1,000.00	Louisiana
6	Emma Wilson	1,000.00	Massachusetts
7	Henry Hirschfeld	1,000.00	New Hampshire
8	John Kelly	1,000.00	Georgia
9	Kylie Van Koevinger	1,000.00	Lexington
10	Madeline Queen	1,000.00	Lexington
11	Maria Carla	10,000.00	New York
12	Marie-Elise McNeeley	6,000.00	New York
13	Mary Binder	10,000.00	Virginia
14	Mary Waln	1,000.00	Western Kansas
15	Morgan Phares	1,000.00	Central Gulf Coast
16	Natalie Rau	1,000.00	Pennsylvania
17	David Sean McNeeley	6,000.00	New York
18	Samuel Kelly	1,000.00	Georgia
19	Thomas Hennessy	1,000.00	Virginia
	Saradia Diegue	1,000.00	Haiti
20	Kirstin Swanson	1,000.00	New York
		57,000.00	

Black Ministries

TF 40, 173, 302, 606, 770, 771, 787, 876

1	Andrew Walker Watson	1,416.00	Southeast Florida
2	Breanne Geary	1,416.00	Kansas
3	Caleb Womack	1,416.00	New York
4	Chinomso Ibe	1,416.00	Oklahoma
5	Christopher Gayle	1,416.00	Long Island
6	Eden Rowe	1,416.00	Atlanta
7	Edlyn Gumbs	1,416.00	The Virgin Islands
8	Jared Connor	1,416.00	Florida
9	John Russell, Jr.	1,416.00	Southern Virginia
10	Justin Harmon	1,416.00	Washington
11	Kayla Byrd	1,416.00	Michigan
12	Leyla Robinson	1,416.00	New York
13	Saradia Diegue	1,416.00	Long Island
14	Bianca Bowe	6,075.33	The Bahamas
15	Cheyne Thompson-Quartey	6,075.33	Georgia
16	Dimargio Bethel	6,075.33	North Carolina
17	Fiona G. Barbazuah	6,075.33	South Carolina
18	Isaac Womack	6,075.33	New York
19	Jessica Joelle Nagbe	6,075.33	North Carolina
20	Nathan Freeman	6,075.33	North Carolina
21	Santino Jordan	6,075.33	Ohio
22	Valerie Victoria Mayo	6,075.33	Virginia
23	Ardrey Lindsey	8,079.00	Louisiana
24	Cheryl A. Belhu	8,079.00	Western North Carolina
25	D.Maximillion Elliott	8,079.00	
26	Demarius Walker	8,079.00	Atlanta
27	Janettarose Green	8,079.00	Virginia
28	Laura Natta	8,079.00	California
29	Lorna Woodham	8,079.00	New Jersey
30	Malcolm McLaurin	8,079.00	Olympia
31	Marisa Sifontes	8,079.00	North Carolina
32	Megan Allen	8,079.00	Ohio
33	Trevaughn Todman	8,079.00	The Virgin Islands
34	Zacher Bayonne	8,079.00	Central Florida
		<hr/>	
		170,033.97	

Native Ministries

TF 13, 29, 42, 48, 50, 61, 77, 87, 867, 989, 1017

1	Develiah Alanis	10,000.00	Utah
2	Joe Williams	4,230.00	Oklahoma
3	Marilyn Graves	5,000.00	New York
4	Michael DeCarlen-Bumille	3,000.00	Massachusetts
5	Rose Mary Joe-Kinale	4,230.00	Nevada
6	Twillla Two Bulls	4,230.00	South Dakota
		<hr/>	
		30,690.00	

Grand Total 129 awards for 383,810.83

2020-2021 Award Summary

<u>Overseas Churches</u>	<u>HISPANIC</u>	<u>ASIA</u>	<u>BLACK</u>	<u>MISSIONARY/CLERGY CHILDREN</u>	<u>NATIVE</u>	<u>MISCELLANEOUS</u>	<u>FOREIGN</u>	<u>TOTAL</u>
Anglican Church of Tanzania							13	13
DR Congo, Aru, Kivu, Bunia							5	5
Diocese of Colombo, Sri Lanka							1	1
Church of Sudan						1	2	3
Anglican of Kenya							4	4
Taiwan		2				1		3
Uganda							1	1
The Diocese of...								-
Alabama								-
Alaska								-
Albany								-
Arizona				1				1
Arkansas								-
Atlanta		2	2	1		2		7
California		1	1					2
Central Gulf Coast				1				1
Central Florida			1			2		3
Chicago								-
Connecticut								-
Dallas								-
East Carolina						1		1
East Tennessee						1		1
Florida			1					1
Fond duLac								-
Fort Worth								-
Georgia			1	2		1		4
Haiti								-
Hawaii						1		1
Idaho								-
Indianapolis	1					1		2
Iowa								-
Kansas			1					1
Lexington				2				2
Long Island		1	2					3
Los Angeles		1				1		2
Louisiana			1	1				2
Maryland	1					2		3
Massachusetts				2	1	1		4
Michigan			1			1		2
Milwaukee								-
Minnesota						1		1
Mississippi						1		1
Missouri								-
Navajoland								-
Nebraska								-
Nevada					1			1
New Hampshire				1				1
New Jersey			1					1
New York	3		3	4	1	1		12
Newark								-
North Dakota								-
Nothern California								-
Northern Carolina			4					4
Northern Indiana								-
Ohio			2					2
Oklahomna			1		1			2
Olympia			1	1				2

Oregon						1		1
Pennsylvania				1		1		2
Rio Grande	1							1
Rhode Island						1		1
South Carolina			1					1
South Dakota					1			1
Southeast Florida			1					1
Southern Ohio								-
Southern Virginia			1					1
Southwestern Virginia								-
Southwest Florida								-
Spokane								-
Tennessee								-
The Bahamas			1					1
The Virgin Islands			2					2
Texas						2		2
Utah					1			1
Vermont								-
Virginia	1	1	2	2				6
Washington	1	1	1					3
West Tennessee								-
West Virginia								-
Western Kansas				1				1
Western Massachusetts								-
Western Michigan								-
Western Missouri						2		2
Western New York								-
Western North Carolina			1					1
Unknown			1					1
Total	8	9	34	20	6	26	26	129

Resolution

To: Executive Committee of Executive Council
From: Executive Leadership Team
Subject: Grant Use under COVID-19 Conditions

Grant Use under COVID-19 Conditions

1. The Finance Office will continue to pay grants approved by EC.
2. Where previously-approved grants **are operating and/or** were anticipated to have multiple tranches
 - a. The granting committee should confirm that the funded program design or redesign complies with local guidance for safe physical distancing
 - b. The granting committee should confirm that the grantee's infrastructure and program plans are still financially viable and that adequate human and technology resources are still available.
 - c. **The granting committee should consider and approve modifications to the design that are less costly and accommodate COVID-19 conditions.**
3. When considering new grants
 - a. Granting committees should consider and ask applicants to explain **whether and how** the purpose, goals and program design can flexibly address the current and possibly future guidance for physical distancing (e.g., on-line ministry vs. house church).

Explanation

The COVID-19 pandemic has prompted many, often beneficial, changes in the conduct of ministry and meetings. The award committee should consider and be permitted to approve program alterations if the awardees can demonstrate that the program can be completed without increased cost.

To: Executive Committee of Executive Council
From: Joint Standing Committee on Governance & Operations (GO)
Date: July 7, 2020
Re: Recommendation regarding Church Archives

On June 23, 2020 a subcommittee of GO met and produced the following report, which was subsequently discussed via Zoom on June 29. This meeting resulted in the following recommendation.

Recommendation to Executive Committee

Governance & Operations recommends that the Executive Committee of Executive Council authorize the Chief Operating Office to seek RFPs for the potential interim relocation of TEC archives.

Multiple bids will be needed, given the significant resources involved. With that in mind, GO recommends that the chairs of GO and Finance arrange for the committees to meet with Geof Smith to discuss these issues before TEC seeks any proposals from qualified bidders. It is hoped that Geoff will be able to seek proposals later this summer and to present a recommendation for action at the October Executive Council meeting.

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Report from Sub-Committee of Governance & Operations on TEC Archives Immediate Needs

Participants and Resources:

The June 23 call occurred with Bishop Ed Konieczny, Diane Butler, and Russ Randle for the Governance and Operations Committee (GO), Geoff Smith, and Lang Lowery, our real estate and archival consultant who has been deeply engaged in the archival issues for the last fifteen years.

In advance of our meeting, Geoff had provided copies of several documents:

- the memo from the Board of Archives of the Episcopal Church from June 2019,
- their Triennial Planning Guide, dated September 26, 2018,
- the April 2020 pro forma proposal from a vendor to provide a five year interim home for the archives in a more modern, safer facility, and
- Geoff's e-mail from May 12 to Kurt Barnes and Michael Barlowe laying out the rationale for an interim-hosted solution to the archival issues we face.

Discussion Summary:

Geoff and Lang laid out the pre-pandemic site visits and consultations they had conducted with the archives of several other denominations (ELCA, UMC, UCC), several universities (Columbia, Yale), and at least one major corporate archives (Coca Cola). Their conclusion is that the TEC Archives can well serve TEC with a much smaller footprint than the 70,000 square feet that were in the Austin building design. The estimate is 10,000-20,000 square feet, with most of the lesser-used documents located offsite.

Geoff reviewed a pro forma proposal Geoff secured from one vendor to host the TEC Archives for five years in another facility. Under that proposal, that facility would provide more adequate office space, some onsite storage (8,000 cubic feet), work areas, and ready access to stored documents in that vendor's facility. Among the advantages cited are the ability to consolidate the TEC collection, much of

it housed offsite at five separate facilities, as well as a safer, more secure facility, both in terms of life safety and in terms of safer storage of important document collections.

Until the 2019 sale of the Austin property, the available lot size and configuration seemed to be dictating much of the TEC archival building size and design. The experience of other denominations suggests strongly that a smaller building footprint may be quite adequate, IF we also think carefully about ongoing staffing, about IT functions, and about ready access to the critical records most often needed. Lang and Geoff suggested, and we concur, that a thoughtful discussion needs to occur at the TEC leadership level to define our archival space and storage needs going forward. This discussion will be particularly important given the substantial capital investment and operating costs any new permanent archival home will entail.

Recommended Decision on Interim Archival Home:

By the conclusion of the call, we had asked Geoff to formulate a proposal for action on an interim archival location by the October 2020 Executive Council meeting. That approach is likely to mean authorizing TEC, acting through the COO and CFO, to contract for an interim period (probably five years) beginning soon, so that the TEC Archives:

- Is not a tenant at will at Seminary of the Southwest, and
- Can begin consolidating and integrating its scattered collections for a more organized move to a permanent home, which we hope will be ready by the end of the interim period, currently forecast at five years (and possibly less).

We think the best course over the next year is to move the TEC archives out of SSW on our time line and schedule, even before any final decision on a permanent home. If we do not mandate moving the archives out, soon, TEC risks having to move the archives on short notice. That situation may arise by demand for TEC to vacate or by fire or disaster that make the current inadequate building unserviceable.

By having an adequate interim home for the archives, TEC will be in a stronger negotiating position to determine our long-term archival location and to set the terms with any partners we may have in such an effort, since we will have workable space in the event negotiations fail. Likewise, we will be in a better position to explore alternatives in the event delays occur in negotiating, configuring, or building any long-term home that may be chosen.

Next Steps:

Jane will brief the Executive Committee on July 9 about our subcommittee's recommendation for action on an interim home for the archives; Geoff will let the Executive Leadership Team know of the substance of our discussions at their next meeting.

Faithfully, Russ Randle